

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS CITY HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, SEPTEMBER 16, 2026**

Mayor Russ Fortune called the meeting of the Twin Oaks Board of Aldermen to order at 6:30 p.m. Roll Call was taken:

In Attendance:

- Alderman Jim Crawford
- Alderman Tim Stoeckl
- Alderman Lisa Eisenhauer
- Alderman Joe Krewson
- Mayor Russ Fortune

Also Present:

- April Milne, Administrator/Clerk
- Paul Rost, City Attorney
- Dave Watson, Financial Consultant

APPROVAL OF THE AGENDA

Mayor Fortune asked for a motion to approve the agenda.

Motion: To approve the agenda.

Moved by: Alderman Stoeckl

Seconded by: Alderman Crawford

Vote: Motion approved by a unanimous vote.

PUBLIC HEARING

2026 Tax Rates: Mayor Fortune opened the Public Hearing for the 2026 Annual Property Tax Levy.

Financial Consultant Dave Watson presented the proposed 2026 tax rates and explained how the levy is calculated under the Hancock Amendment and Missouri state law. Dave noted that 2026 was not a reassessment year, so there was little change in property values. He reviewed the changes in residential, commercial, and personal property values, noting that the City does not levy any taxes on residential or personal property. He also explained that with commercial property values going down, the City's tax rate goes up slightly, so the amount of tax revenue collected stays about the same.

Alderman Crawford asked about the decrease in commercial property values and whether it was related to property owners appealing their assessments. Dave explained that the decrease was

likely related to protests of county-assigned property values, which are handled through the county assessment process and, when necessary, the State Board of Equalization.

There were no public comments. With no further questions or discussion, Mayor Fortune closed the Public Hearing.

CITIZEN COMMENTS

No Citizen Comments.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of the Regular Meeting Minutes from August 26, 2026, and Bills List from August 22, 2026, to September 11, 2026

Motion: To approve the consent agenda.

Moved by: Alderman Crawford

Seconded by: Alderman Krewson

Vote: Motion approved by a unanimous vote.

REPORT OF COMMITTEES/COMMISSION/CONTRACTORS

Financial Report: Financial Consultant Dave Watson presented the August financial report. The City's finances remain stable, with more than \$2.6 million in cash and certificates of deposit and approximately \$2.9 million in fund balances. Dave noted that fund balances are expected to decrease as planned capital improvement projects are paid for.

Overall revenues were up primarily due to increased sales tax collections. Administrative expenses were higher due to increased insurance costs, while resident service expenses were lower. The City remains on track with the budget, with an estimated year-end fund balance of approximately \$2.4 million.

Dave discussed an unusually large increase in the 1% sales-tax distribution and possible timing, reporting, or distribution issues. He will continue monitoring the matter. The Board also discussed efforts to determine whether sales-tax receipts from Carreta's restaurant were being properly attributed to Twin Oaks. Dave indicated the issue remained unresolved and he would continue to investigate.

Police Report: Officer John Wehner provided a summary of police activity for August, including radio calls, written reports, traffic stops, crimes, and motor vehicle accidents.

OLD BUSINESS

No Old Business.

NEW BUSINESS

Bill No. 26-09: An Ordinance Establishing the Annual Rate of Tax Levy for the Year 2026 on All Real and Personal Property Within the City of Twin Oaks, Missouri; Providing for the Extension of Said Taxes on the books of the Collector of Revenue; and Providing for the Collection Thereof. Administrator/Clerk April Milne read Bill No. 26-09. Mayor Fortune stated that the Bill relates to the Public Hearing presented at the beginning of the meeting. There being no further questions, Administrator/Clerk Milne read Bill No. 26-09 for a second time.

Motion: To approve Bill No. 26-09.

Moved by: Alderman Crawford

Seconded by: Alderman Eisenhower

Vote: Alderman Eisenhower-yes

Alderman Krewson-yes

Alderman Crawford-yes

Alderman Stoeckl-yes

Mayor Fortune stated that Bill No. 26-09 being duly passed become Ordinance No. 26-09.

Resolution No. 2026-18: A Resolution of the Twin Oaks Board of Aldermen Approving a Proposal submitted by DaCom Corporation for the Purchase of Copier and Service Plan. Administrator/Clerk April Milne read Resolution No. 2026-18. She informed the Board that the current copier had been experiencing numerous issues, including printing with pink ink. She reported that the new copier would have substantially lower monthly service cost with new improved equipment.

Assistant City Clerk Paula Dries obtained three bids, coordinated with the vendors, and narrowed the options for the Board's consideration.

Motion: To approve Resolution No. 2026-18.

Moved by: Alderman Eisenhower

Seconded by: Alderman Krewson

Vote: Motion approved by a unanimous vote.

Resolution No. 2026-19: A Resolution Approving and Authorizing the Mayor to Execute an Agreement with Western Fence & Deck LLC for Materials and Services related to Tennis court Fence Installation in twin Oaks Park. Administrator/Clerk Milne read Resolution No. 2026-19 and presented an agreement with Western Fence and Deck LLC for tennis court fencing. The project will replace the existing fence material while reusing the current poles. The cost is approximately \$11,500, which is significantly less than the earlier estimate of approximately \$70,000 for a complete fence replacement.

Motion: To approve Resolution No. 2026-19.

Moved by: Alderman Krewson

Seconded by: Alderman Eisenhower
Vote: Motion approved by a unanimous vote.

DISCUSSION ITEMS

No Discussion Items.

ATTORNEY'S REPORT

No Attorney's report.

PUBLIC WORKS REPORT

Public Works Supervisor Jake Kemper presented the Public Works report and provided updates on several projects at the park. He reported that approximately one acre of area in front of the tennis courts had been cleared, with the mulched material removed in several loads. Seed, straw, and erosion-control mesh were then installed in the cleared area.

Jake also reported that the asphalt backfilling was approximately 95% complete. The park fish feeder was repaired, and a new camera was installed. Repairs were also completed to sprinkler heads that were affected by the park paving project.

ADMINISTRATOR/CLERK REPORT

Administrator/Clerk April Milne presented the **City Administrator's report** and provided updates on several ongoing projects and upcoming events.

Facility Rental Policy:

Administrator/Clerk Milne reported that the facility-rental terms had been updated to specifically prohibit the use of Sterno cans following a fire-related incident that resulted in damage to the City Hall carpet.

AT&T Fiber Installation:

The AT&T fiber installation on Boly and Woodland Oaks has been completed. Administrator/Clerk Milne reported that some resident concerns and complaints regarding the installation had been addressed.

Winter Lighting Event:

Staff discussed plans for the winter lighting event on Thursday, December 3, from 6:00 to 8:00 p.m. The event is planned to include coffee and snacks, train rides, and a visit from Santa. A Santa had not yet been confirmed.

Park Lighting and Technology:

Administrator/Clerk Milne reported that a final walkthrough for the park lighting project is

expected the following Tuesday. Staff also continue to test the park's Wi-Fi and work through intermittent connectivity issues.

Park Access and Pedestrian Improvements:

The park access and pedestrian-improvement project remained on schedule, with bidding expected around November and construction planned for the spring.

TAP Grant:

Administrator/Clerk Milne reported that preliminary engineering funds for the TAP grant had been approved by the Federal Highway Administration. GBA was expected to begin coordinating the necessary surveying.

Park Construction Project:

The park renovation was nearing completion. Striping, accessible parking, and the basketball court were complete. A ribbon-cutting is tentatively planned for the first week of October, with possible soft opening beforehand, depending on the delivery of the benches and picnic tables.

Tennis-Court Asphalt Change Order:

April presented Change Order from Leritz/Busy Bee Paving for \$4,200 for additional patching and leveling needed before the tennis-court surface can be installed. She explained that additional work is necessary because the asphalt was not sufficiently level for the surface contractor. Discussion ensued and the Board discussed the contractor's performance and the scope of the additional work.

Motion: To approve Change Order request from Leritz/Busy Bee Paving.

Moved by: Alderman Eisenhower

Seconded by: Alderman Stoeckl

Vote: Motion approved by three yes and one no.

MAYOR AND ALDERMEN COMMENTS

Mayor Fortune commented on the work being done in the park and thanked all the staff for their efforts.

Alderman Eisenhower raised concerns about City email notifications arriving late. Administrator/Clerk Milne explained that the issue appeared to be related to a web developer glitch. She also agreed to revisit the email formatting to ensure messages are displaying properly on mobile devices.

Alderman Krewson raised concerns about dead trees, vines growing near utility lines, and drainage culverts along Crescent Road. Administrator/Clerk Milne explained that right of way areas adjacent to private property and driveway culverts are the responsibility of the condominium association or individual property owners. She also noted that vegetation concerns near utility lines could be reported to Ameren. In addition, Alderman Krewson mentioned two young couples moving in on Golden Oak Ct.

FINAL CITIZEN COMMENTS

No citizen comments.

ADJOURNMENT

There being no further business, a motion was made to adjourn the regular meeting.

Motion: To adjourn the meeting

Moved by: Alderman Krewson

Seconded by: Alderman Stoeckl

Vote: Motion approved by a unanimous vote of all present and one absent.

The regular meeting was adjourned at 7:17 p.m.

Drafted By: _____
Paula Dries
Assistant City Clerk

Date of Approval: _____

ATTEST:

April Milne
City Administrator/Clerk

Russ Fortune,
Mayor, Board of Aldermen

City of Twin Oaks							
Bills and Applied Payments							
September 12, 2026 to October 2, 2026							
Check No.	Billing Name	Invoice Date	Memo/Description	Invoice No.	Bill Amt	Check Amt	Payment Date
13627	UHY Advisors Midwest, Inc	9/1/2026	revised audit invoice	550470100	\$6,986.25	\$6,986.25	10/7/2026
13628	K&K Supply Inc	9/11/2026	dump trailer rental for tennis hill landscaping	584583-000	\$173.00		10/7/2026
		10/16/2026		585363-000	\$1,346.00	\$1,519.00	10/7/2026
13629	David Strubinger	9/12/2026	fish feeder pedestal repair	1001	\$250.00	\$250.00	10/7/2026
13630	Cunningham, Vogel & Rost, P.C.	8/31/2026	August retainer	71953	\$864.00		
			other legal services	71952	\$671.50	\$1,535.50	10/7/2026
13631	St. Louis County Treasurer	9/13/2026	occupancy inspection apt 351, 458, 250, 220	T09132600055004	\$300.00		10/7/2026
		9/20/2026	occupancy inspection apt 533, 1590 AL	T09202600055003	\$170.50	\$470.50	10/7/2026
13632	Engelmeyer & Pezzani, LLC	8/31/2026	August PA invoice	1996	\$207.00	\$207.00	10/7/2026
13633	DEKA Services	9/17/2026	fall service for HVAC	50500339	\$174.00	\$174.00	10/7/2026
13634	General Code	9/28/2026	supplememntal code pages	PG000049028	\$372.00	\$372.00	10/7/2026
13635	Gateway YOGA	9/30/2026	September invoice for Yoga classes	Sep-26	\$400.00	\$400.00	10/7/2026
13636	St. Louis County Treasurer	9/30/2026	past due municipal court fees for 2023-2024	past due charges	\$2,607.64	\$2,607.64	10/7/2026
13637	J&B Franchise Venture, Inc	10/1/2026	city hall cleaning for October	318943	\$310.00		
			park cleaning for October	318943	\$227.00	\$537.00	10/7/2026
13638	Harvey's Services, Inc.	9/30/2026	lawn mowing for Twin Oaks	SJN#41911B	\$3,605.02	\$3,605.02	10/7/2026
	Busy Bee Paving/Leritz Contracting Inc	9/30/2026	Park Asphalt Project	G702	\$203,310.00	\$203,310.00	10/7/2026
	Western Fence	9/28/2026	Final payment - tennis court fence	28-Sep	\$5,750.00	\$5,750.00	10/7/2026
Autopay	Ba-sys	9/10/2026	credit card	MI10254774	\$15.00	\$15.00	9/13/2026
Autopay	ATT	9/6/2026	service dates: 09-07 to 10-06-city hall telephone and internet	256411803	\$203.25	\$203.25	9/28/2026
ACH	Brain Mill	9/15/2026	monthly contract for IT services	222722	\$1,218.00	\$1,218.00	10/4/2026
Autopay	Verizon	9/5/2026	verizon billing for September	6152756525	\$149.80	\$149.80	9/27/2026
Autopay	Ameren	9/23/2026	service date 08-20 to 09-21-twin oaks park	5112	\$79.76	\$79.76	10/14/2026
Autopay	Ameren	9/23/2026	service date 08-20 to 09-21-water pump	7008	\$18.20	\$18.20	10/14/2026
Autopay	Ameren	9/23/2026	service date 08-20 to 09-21-intersection lighting	9007	\$98.54	\$98.54	10/14/2026
Autopay	Ameren	9/23/2026	service date 08-20 to 09-21-50 Crescent	2123	\$384.24	\$384.24	10/14/2026
Autopay	Ameren	9/23/2026	service date 08-20 to 09-21-city hall	8004	\$1,546.42	\$1,546.42	10/14/2026
Autopay	MSD	9/25/2026	service dates: 07-31 to 08-31-50 Crescent	0813150-0	\$42.00	\$42.00	10/15/2026
ACH	Gateway Disposal, LLC	9/29/2026	September invoice for trash services	6900002	\$5,783.36	\$5,783.36	10/30/2026
Autopay	Spire	9/24/2026	service period 08-26 to 09-23-city hall	3056	\$60.87	\$60.87	10/5/2026
Autopay	Spire	9/28/2026	service period 08-27 to 09-25-50 crescent	90361	\$30.57	\$30.57	10/13/2026
Autopay	Visa	9/30/2026	Credit card payment	BH06168724	\$9,032.50	\$9,032.50	10/8/2026
					\$246,386.42	\$246,386.42	
			Alderman				
			Alderman				

Credit Card List
September 1 to September 30, 2026

Date	Name	Memo/Description	Amount
April			
9/3/2026	A Smartsign Store	Signs for the park	\$167.93
9/3/2026	Vistaprint	post cards for leaf pick up	\$218.32
9/4/2026	Menards	seed for tennis hill	\$134.59
9/5/2026	Zoom	zoom workplace Pro Monthly	\$16.99
9/9/2026	Adobe	monthly charges for Adobe	\$19.99
9/16/2026	Fish Window Cleaning	city hall window cleaning	\$200.00
9/18/2026	Office Essentials	office supplies	\$107.13
9/21/2026	Office Essentials	toner cartridge	\$61.93
9/22/2026	Menards	paint for stencils	\$90.88
9/23/2026	Imo's Pizza	birthday lunch for Officer Wehner	\$71.72
9/24/2026	Menards	paint for stencils	\$237.92
9/30/2026	Evogov	monthly charges for website host	\$200.00
Frank			
9/1/2026	Quickbooks	Monthly Fee-recurring fee for accounting program-Intuit	\$140.00
9/29/2026	Amazon	office supplies	\$16.31
Paula			
9/3/2026	Fit & Fun Playscapes LLC	stencils for park	\$628.00
9/4/2026	Walgreens	emergency water and snacks for staff	\$32.50
9/14/2026	Sam's Club	restock drinks	\$193.28
9/23/2026	Schnucks	birthday cookie cake	\$13.72
9/28/2026	Cricut	subscription	\$9.99
Jake			
8/31/2026	St Louis Composting	dirt for park	\$55.16
8/31/2026	St Louis Composting	dirt for park	\$55.16
9/1/2026	St Louis Composting	dirt for park	\$55.16
9/3/2026	St Louis Composting	dirt for park	\$55.16
9/4/2026	SiteOne	re-seeding tennis court hill	\$701.32
9/6/2026	Aldi	grocery	\$2.95
9/6/2026	Aldi	grocery-refund	-\$2.95
9/8/2026	SiteOne	sod staple flat top	\$10.11
9/8/2026	SiteOne	erosion tech straw balmket	\$370.80
9/9/2026	On the Run	fuel for the city work truck	\$79.66
9/9/2026	St Louis Composting	dirt for park	\$55.16
9/9/2026	St Louis Composting	dirt for park	\$55.16
9/9/2026	St Louis Composting	dirt for park	\$55.16
9/11/2026	UGAS Sunset Hills	gas for rental truck-debris removal	\$45.06
9/11/2026	Home Depot	seed for tennis hill & touch up paint for tennis poles	\$223.77
9/11/2026	St Louis Composting	large chip mulch for park	\$75.71
9/11/2026	St Louis Composting	large chip mulch for park	\$75.71
9/11/2026	St Louis Composting	large chip mulch for park	\$75.71
9/11/2026	St Louis Composting	large chip mulch for park	\$75.71
9/11/2026	St Louis Composting	yard debris disposal	\$124.37
9/11/2026	St Louis Composting	disposal refund-waste not accepted	-\$124.37
9/14/2026	Valley Park Elevator	fish food	\$35.99
9/14/2026	St Louis Composting	trailer for waste/brush	\$113.56
9/14/2026	SiteOne	sod staple flat top	\$205.63
9/15/2026	St Louis Composting	dirt for park	\$55.16
9/15/2026	Stonegate Auto Parts Inc.	truck flat tire repair	\$23.51
9/17/2026	St Louis Composting	top soil & mulch	\$99.50
9/17/2026	Rocket	fuel for park mule	\$12.62
9/17/2026	Westlake Ace	tools and equipment for park	\$54.34
9/17/2026	Westlake Ace	landscape pins	\$21.99
9/18/2026	SiteOne	straw, seed	\$72.94
9/18/2026	Home Depot	bolts for fence install	\$93.94
9/21/2026	Rocket	fuel for city truck	\$87.18
9/21/2026	Enterprise truck rental	F205 rental for hauling away tree debris	\$267.97
9/22/2026	The Park Catalog	picnic tables-benches	\$2,830.37
9/24/2026	Menards	paint for games-4 square	\$156.31
9/25/2026	Valley Park Elevator	seed and straw	\$208.50
9/28/2026	Westlake Ace	paint for park	\$36.96
credit			-\$24.85
			\$9,032.50
Alderman			
Alderman			



Paula Dries <pdries@cityoftwinoaks.com>

Payment request received in eZBusiness

1 message

eZBusinesscardmanagement.com <noreply@ezbusinesscardmanagement.com>

Thu, Oct 1, 2026 at 10:52 AM

To: Recipient <pdries@cityoftwinoaks.com>

Dear Paula: This alert is being sent to advise you that your payment request has been received.

Confirmation #: BH06168724 Payment Date: 10/8/2026

Payment Amount: \$9032.50 You may cancel this payment up until 5:00 PM EST on the Payment Date.

** Please do not reply to this email alert.





BL ACCT 00000877-10000000
CITY OF TWIN OAKS
Account Number: #####-1750
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VISA

Account Summary

Billing Cycle		09/30/2026
Days In Billing Cycle		30
Previous Balance		\$2,461.12
Purchases	+	\$9,184.67
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$152.17
Payments	-	\$2,461.12
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$9,032.50

Credit Summary

Total Credit Line	\$30,000.00
Available Credit Line	\$20,967.50
Available Cash	\$10,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (844) 697-1178
Lost or Stolen Card: (866) 839-3485



Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE	\$9,032.50
MINIMUM PAYMENT	\$226.00
PAYMENT DUE DATE	10/26/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$2,461.12-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
09/10	09/10	6100564	INTERNET PMT-THANK YOU	\$2,461.12-

Cardholder Account Summary

FEE ACCT 00000877-010000 ##### 1768	Payments & Other Credits \$24.85-	Purchases & Other Charges \$0.00	Cash Advances \$0.00	Total Activity \$24.85-
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/31	09/01		7414296260800000004570	REBATE CREDIT	\$24.85-

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ENTERPRISE BANK & TRUST
1281 N WARSON ROAD
SAINT LOUIS MO 63132-1805



Account Number

1750

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
09/30/26	\$9,032.50	\$226.00	10/25/26

\$

BL ACCT 00000877-10000000
CITY OF TWIN OAKS
1381 BIG BEND ROAD
ATTN APRIL MILNE
TWIN OAKS MO 63021

MAKE CHECK PAYABLE TO:



ENTERPRISE BANK & TRUST
PO BOX 6818
CAROL STREAM IL 60197-6818

18 4142 9680 0009 1750 00022600 00903250 8

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ♦ Your name and account number.
- ♦ The dollar amount of the suspected error.
- ♦ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED

TO AUTHORIZE CHANGES Signature

Cardholder Account Summary						
APRIL MILNE #### #### 4171			Payments & Other Credits \$0.00	Purchases & Other Charges \$1,527.40	Cash Advances \$0.00	Total Activity \$1,527.40
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
09/03	09/04	PBUS03	24036296246744769596684	VISTAPRINT 866-207-4955 MA	\$216.32	
09/03	09/04	PBUS03	24116416246883030105839	SMARTSIGN.COM CUSTOMERSERVI NY	\$167.93	
09/05	09/06	PBUS03	24011346248100159032204	ZOOM.COM 888-799-9666 ZOOM.US CA	\$16.99	
09/04	09/06	PBUS03	24137466248100431451342	MENARDS MANCHESTER MO MANCHESTER MO	\$134.59	
09/09	09/10	PBUS03	24036296252744706637162	ADOBE *ADOBE 408-536-6000 CA	\$19.99	
09/18	09/20	PBUS03	24755426262162627580306	FISH WINDOW CLEANING INC 636-7791500 MO	\$200.00	
09/21	09/22	PBUS03	24137466264200360538157	Office Essentials 314-432-4666 MO	\$107.13	
09/22	09/23	PBUS03	24137466265200359586182	Office Essentials 314-432-4666 MO	\$61.93	
09/22	09/24	PBUS03	24137466266100332414636	MENARDS MANCHESTER MO MANCHESTER MO	\$90.88	
09/23	09/24	PBUS03	24011106266900010400051	IMOS PIZZA MANCHESTER MO	\$71.72	
09/24	09/27	PBUS03	24137466268100344285071	MENARDS MANCHESTER MO MANCHESTER MO	\$237.92	
09/30	09/30	PBUS03	24000776273100016421367	EVOGOV* EVOGOV, INC. WWW.EVOGOV.CO CO	\$200.00	

Cardholder Account Summary						
FRANK A JOHNSON #### #### 3210			Payments & Other Credits \$0.00	Purchases & Other Charges \$156.31	Cash Advances \$0.00	Total Activity \$156.31
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
09/01	09/02	PBUS03	24692166244407970445941	INTUIT *QBooks Online CL.INTUIT.COM CA	\$140.00	
09/30	09/30	PBUS03	24011346273100014984993	AMAZON MARK* 511UB0EX0 AMAZON.COM/MA WA	\$16.31	

Cardholder Account Summary						
PAULA DRIES #### ## 4939			Payments & Other Credits \$0.00	Purchases & Other Charges \$877.49	Cash Advances \$0.00	Total Activity \$877.49
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
09/03	09/04	PBUS03	24492166247100006971605	SP FITFUNPLAYSCAPES SHOP.FITANDFU NY	\$628.00	
09/04	09/06	PBUS03	24445006248000833132139	WALGREENS #1273 BALLWIN MO	\$32.50	
09/15	09/16	PBUS03	24445006258300478325296	SAMS CLUB.COM 800-966-6546 AR	\$193.28	
09/23	09/24	PBUS03	24445006267000815924533	SCHNUCKS TWIN OAKS BALLWIN MO	\$13.72	
09/29	09/30	PBUS03	24492166272100065788344	CRICUT WWW.CRUCUT.CO UT	\$9.99	

Cardholder Account Summary						
JACOB KEMPER #### ## 3779			Payments & Other Credits \$127.32-	Purchases & Other Charges \$6,623.47	Cash Advances \$0.00	Total Activity \$6,496.15
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
08/31	09/01	PBUS03	24055226244879716077563	ST LOUIS COMPOSTING VALL VALLEY PARK MO	\$55.16	
08/31	09/01	PBUS03	24055226244879716077738	ST LOUIS COMPOSTING VALL VALLEY PARK MO	\$55.16	
09/01	09/02	PBUS03	24055226245880930640565	ST LOUIS COMPOSTING VALL VALLEY PARK MO	\$55.16	

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/03	09/04	PBUS03	24055226247883347416833	ST LOUIS COMPOSTING VALL VALLEY PARK MO	\$55.16
09/04	09/06	PBUS03	24275396247900010652166	SITEONE LANDSCAPE SUPPLY, 636-3498088 MO	\$701.32
09/03	09/06	PBUS03	24137466247100333580447	ALDI INC BALLWIN MO	\$2.95
09/03	09/06		74137466247100467094152	CREDIT VOUCHER	\$2.95-
09/08	09/09	PBUS03	24275396251900010754353	ALDI INC BALLWIN MO	
09/08	09/09	PBUS03	24275396251900010754379	SITEONE LANDSCAPE SUPPLY, 636-3498088 MO	\$370.80
09/08	09/09	PBUS03	24275396251900010754379	SITEONE LANDSCAPE SUPPLY, 636-3498088 MO	\$10.11
09/09	09/10	PBUS03	24055226253890284151787	ST LOUIS COMPOSTING VALL VALLEY PARK MO	\$55.16
09/09	09/10	PBUS03	24055226253890284151845	ST LOUIS COMPOSTING VALL VALLEY PARK MO	\$55.16
09/09	09/10	PBUS03	24055226253890284151902	ST LOUIS COMPOSTING VALL VALLEY PARK MO	\$55.16
09/09	09/10	PBUS03	24692166252405933182410	EXXON ON THE RUN #608 VALLEY PARK MO	\$79.66
09/11	09/13	PBUS03	24055226254892226121372	ST LOUIS COMPOSTING VALL 636-861-3344 MO	\$124.37
09/11	09/13	PBUS03	24055226254892226121398	ST LOUIS COMPOSTING VALL 636-861-3344 MO	\$75.71
09/11	09/13	PBUS03	24055226254892226121448	ST LOUIS COMPOSTING VALL 636-861-3344 MO	\$75.71
09/11	09/13	PBUS03	24055226254892226121471	ST LOUIS COMPOSTING VALL 636-861-3344 MO	\$75.71
09/11	09/13	PBUS03	24055226255892811396347	ST LOUIS COMPOSTING ARNO ARNOLD MO	\$75.71
09/11	09/13	PBUS03	24692166255408730332953	THE HOME DEPOT 3007 SAINT LOUIS MO	\$223.77
09/11	09/13	PBUS03	24034546254002564517853	PHILLIPS 66 - UGAS SUNSET SAINT LOUIS MO	\$45.06
09/11	09/13		74055226255892811396383	CREDIT VOUCHER	\$124.37-
09/14	09/15	PBUS03	24055226257895665070403	ST LOUIS COMPOSTING ARNO ARNOLD MO	
09/14	09/15	PBUS03	24055226257895665070403	ST LOUIS COMPOSTING VALL 636-861-3344 MO	\$113.56
09/14	09/15	PBUS03	24275396257900011259554	SITEONE LANDSCAPE SUPPLY, 636-3498088 MO	\$205.63
09/14	09/15	PBUS03	24323046257184400066960	VALLEY PARK ELEVATOR VALLEY PARK MO	\$35.99
09/15	09/16	PBUS03	24055226258896838135684	ST LOUIS COMPOSTING VALL 636-861-3344 MO	\$55.16
09/15	09/17	PBUS03	24701776259405800596948	STONEGATE AUTO PARTS 636-2253320 MO	\$23.51
09/17	09/18	PBUS03	24055226260899208101605	ST LOUIS COMPOSTING VALL 636-861-3344 MO	\$99.50
09/16	09/18	PBUS03	24137466260500879700394	WESTLAKE HARDWARE #170 BALLWIN MO	\$54.34
09/17	09/18	PBUS03	24034546260003998976899	PHILLIPS 66 - ROCKET 4273 VALLEY PARK MO	\$12.62
09/18	09/20	PBUS03	24275396261900011664633	SITEONE LANDSCAPE SUPPLY, 636-3498088 MO	\$72.94
09/18	09/20	PBUS03	24692166262405421724390	THE HOME DEPOT 3007 SAINT LOUIS MO	\$93.94
09/17	09/20	PBUS03	24137466261500954676633	WESTLAKE HARDWARE #170 BALLWIN MO	\$21.99
09/21	09/22	PBUS03	24164076264018203086793	ENTERPRISE RENT-A-CAR FENTON MO	\$267.97
09/21	09/22	PBUS03	24034546264005026429037	PHILLIPS 66 - ROCKET 4273 VALLEY PARK MO	\$87.18
09/22	09/23	PBUS03	24445006266600122305572	Highland Products Group 866-280-9894 FL	\$2,830.37
09/24	09/27	PBUS03	24137466268100344287135	MENARDS MANCHESTER MO MANCHESTER MO	\$156.31
09/25	09/27	PBUS03	24323046268182200079883	VALLEY PARK ELEVATOR VALLEY PARK MO	\$208.50
09/28	09/30	PBUS03	24137466272500831299374	WESTLAKE HARDWARE #170 BALLWIN MO	\$36.96

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

BL ACCT 00000877-10000000
CITY OF TWIN OAKS
Account Number: ##### 1750
Page 5 of 5

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS03 001	PURCHASE	E	\$0.00	0.04654%(D)	16.9900%(V)	\$0.00	\$0.00	0.0000%	\$9,032.50
Cash									
CBUS01 001	CASH	A	\$0.00	0.07394%(D)	26.9900%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** Includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Invoice

Invoice number: 10001524538567
Total: \$140.00
Date: Sep 1, 2026
Payment method: VISA ending 3210
Payment authorization code: 611900

Bill to

April Milne
City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
US
Address may be standardized for tax purposes
Company ID: 1197807455

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$140.00	\$140.00
Sales tax - Exempt:			\$0.00
Total Invoice:			\$140.00

Tax reporting information

Period for monthly fees: Sep 1, 2026 - Oct 1, 2026
Total without tax: \$140.00
Total tax: \$0.00

(1) For subscriptions, we will charge or bill you in accordance with your selected payment method at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires or is canceled. To cancel your subscription at any time, go to the Subscriptions and billing page and cancel the subscription. If your subscription is managed by an account manager, contact your account manager for changes to your subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

Amounts are shown in USD. All dates and times are Pacific Standard Time (PST).



Details for Order #112-6324850-2502634

Order Placed: September 29, 2026
Amazon.com order number: 112-6324850-2502634
Order Total: USD 16.31

Business order information
Cost center: Admin

Not Yet Shipped
Items Ordered 1 Of: <i>Approved/Denied by Date Self Inking Rubber Stamp - 2 Pack (Blue Ink/Red Ink) Large</i> Sold by and invoiced on behalf of: All Quality Services (seller profile) Seller Credentials: 889 Certification, Classified Small Business - SBA Standard Condition: New Shipping Address: April Milne 1381 BIG BEND RD BALLWIN, MO 63021-7616 United States Shipping Speed: FREE Prime Delivery Price \$16.31

Payment information	
Payment Method: Visa Last digits: 3210	Item(s) Subtotal: USD 16.31 Shipping & Handling: USD 0.00
Billing address April Milne 1381 BIG BEND RD BALLWIN, MO 63021-7616 United States	Total before tax: USD 16.31 Estimated tax to be collected: USD 0.00 Grand Total: USD 16.31

To view the status of your order, return to [Order Summary](#) .

CS

WELCOME TO SCHNUCKS

The Friendliest
Stores in Town

12 CHOC. CHIP CK. t F 12.99
CUSTOMER ID ACCEPTED
***** Sale Subtotal*** 12.99
LoTax 5.600 0.73
***** Total Sale*** 13.72
Account No.:*****4939
Appr No: 000096
VISA CREDIT CARD 13.72



Your Cashier:SELF CHECKOUT

Chip Card: VISA CREDIT
Account No.:*****4939
Appr Code: 644579 Ref No: 000096
Amount Approved: 13.72
AID: A0000000031010
TSI: 0000 TVR: 0000000000
No cardholder verification performed.

Schnucks Rewards

Prior Points: 369
Total Earned Points: 130
Points Balance: 499

Enter to WIN
\$300 Schnucks Gift Card
One winner every month
Take our survey at
TellSchnucks.com
Respond by 9/23/2026
Must Be 18 To Participate
See Manager For Details
ID 0006-4604-9135

For our current refund policy, please
visit: Schnucks.com>Returns

Thank You for shopping with us!

613854 09-23-26 12:54P 363/63/0173

23



Sep 14, 2026

Order 10457205318



Shipping items(2)

PAULA DRIES

1381 BIG BEND RD

BALLWIN, MO 63021

Member's Mark Medium Roast Coffee Pods, Caramel Vanilla Cream, 60 ct.	Qty 1	\$19.98
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Dunkin' Donuts Medium Roast K-Cup Coffee Pods, Original Blend, 72 ct.	Qty 1	\$44.98
---	-------	---------

Curbside pickup items(9)

St. Louis, Des Peres Sam's Club

Date

13455 MANCHESTER RD

Saint Louis, MO 63131

Monster Energy Zero Ultra 16 fl. oz., 24 pk.	Qty 1	\$37.98
--	-------	---------

Pure Life Purified Water 16.9 fl. oz., 40 pk.	Qty 4	\$19.92
---	-------	---------

Diet Pepsi 12 fl. oz., 36 pk.	Qty 1	\$18.98
-------------------------------	-------	---------

Pepsi Cola 12 fl. oz., 36 pk.	Qty 1	\$18.98
-------------------------------	-------	---------

BODYARMOR Sports Drink Variety Pack 12 fl. oz., 24 pk.	Qty 1	\$14.48
--	-------	---------

Dr Pepper Soda 12 fl. oz. cans, 36 pk.	Qty 1	\$17.98
--	-------	---------

Subtotal		\$199.78
-----------------	--	-----------------

Pickup fee		Free
------------	--	------

Shipping		Free
----------	--	------

Sales tax		\$0.00
------------------	--	---------------

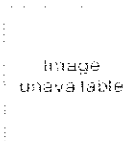
Total		\$193.28
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*4939		\$193.28
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CB



Qty: 1
Return value: \$9.99
\$9⁹⁹



PRIMO RGNL ICE MTN SPRNG WTR700ML
Qty: 8
Return value: \$2.00
\$2⁰⁰



Purchase summary

Subtotal:	\$30.78
Sales tax:	\$1.72

Total:	\$32.50
---------------	----------------



Savings

myWalgreens savings:	\$0.00
Mfg coupon savings:	\$0.00
Store coupon savings:	\$0.00

Your total savings:	\$0.00
----------------------------	---------------

CB

From: Walgreens walgreens@mktx.walgreens.com
Subject: Thank you for shopping at Walgreens.
Date: Sep 4, 2026 at 12:13:54 PM
To: QMOTHER@gmail.com



Store #1273 1391 BIG BEND RD Ballwin, MO 63021
September 04, 2026 • 12:13 PM • Transaction ID: 3240
(636) 861-1988



You saved \$0.00

💰 \$0.00 member savings

🏪 \$0.30 Walgreens Cash rewards earned



How are we doing?

Tell us about shopping at 1391 BIG BEND RD

Take survey

Survey expires 72 hours after transaction



NICE PEANUT BUTTER PRETZELS 16OZ

Qty: 1

Return value: \$4.79

\$4⁷⁹

CLIF MINI CHOCOLAT CHIP 9 9OZ 10S



Receipt/Invoice 6187-web
Sep 3, 2026

SHIPPING ADDRESS

Paula Dries
City of Twin Oaks
1381 Big Bend Road
Ballwin MO 63021-7616
United States
Tel. 6362257873

CUSTOMER

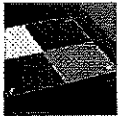
Paula Dries
City of Twin Oaks
1381 Big Bend Road
Ballwin MO 63021-7616
United States
Tel. 6362257873

PAYMENT METHOD

Visa (4939)

SHIPPING METHOD

Flat Rate

ITEMS	PRICE	QTY	ITEM TOTAL
 Classic Hopscotch Reusable Playground Stencil SKU: ST 5045	~~\$212.00~~ \$105.00	1	\$105.00
 Large Leaf Set Reusable Stencil SKU: ST 5093	\$223.00	1	\$223.00
 Four Square/Box Ball Reusable Playground Stencil Large SKU: ST 5015	~~\$295.00~~ \$210.00	1	\$210.00
Subtotal			\$538.00
Shipping			\$90.00
TOTAL (USD)			\$628.00
Total paid			\$628.00

Thank you for shopping with us!

Fit and Fun Playscapes LLC

220 Overocker Road, Bldg 2, Poughkeepsie, NY, 12603
info@fitandfunllc.com
www.fitandfunplayscpes.com

23

MENARDS - MANCHESTER
14161 Manchester Rd
Ballwin, MO 63011

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 12/23/26

If you have questions regarding the
charges on your receipt, please
email us at:
MNCHfrontend@menards.com



Sale Transaction

MASTER 48" STEEL POLE		
25036	4 @4.99	19.96
ROLLER FRAME 5 WIRE		
11669	4 @2.99	11.96
PAINT TRAY LINER		
11672	7 @0.98	6.86
FLOOR PAINT SAT BS D		
08532	4 @16.98	67.92
FLOOR PAINT SAT BS B		
5508531	3 @16.98	50.94
PRO SPRAY PAINT FLT WHIT		
5576144	3 @9.98	29.94
PRO SPRAY PAINT GLS WHIT		
5576089		9.98
AEROSOL SPRAY GRIP		
5618413	2 @4.64	9.28
12PK 9X3/8 ROLLER COVERS		
5611743		13.99
TOTAL		220.83
TAX SAINT LOUI-MO 7.738%		17.09
TOTAL SALE		237.92
VISA CREDIT 4171		237.92
PO # 0		
Auth Code:671441		
Chip Inserted		
a0000000031010		
ARQC - 75a5c4f66c79c0a0		

TOTAL NUMBER OF ITEMS = 29

THE FOLLOWING RECEIPT IS THE
PRINTED FOR THIS TRANSACTION:
5005

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Larry

497 05 7648 09/24/26 09:25AM 3310

MENARDS - MANCHESTER

Rebate Receipt



5005000242905764846287331007

1% Rebate (38A)

Rebate #5005

Offer valid 09-21-26 Thru 09-27-26

You have one year from purchase date to
mail in rebates.

Store: 3310

To obtain rebate form, pickup at Rebate
Center in store, or go to www.menards.com
and download as needed. Rebate is in the
form of a Menards Merchandise Credit
Check.

See rebate form for terms and conditions
related to rebate submission.

11% Rebate Amount 24.29

497 05 7648 09/24/26 09:25AM 3310

43

Date: 9/23/26
Imo's Pizza Twin Oaks
1346 Big Bend Rd
Ballwin, MO 63021

Time: 12:37 pm
636-225-8000

Pickup

#14

Visa ends in 4171
Auth: 653875 Ref: 5

Subtotal	\$57.85
Tax	\$5.20
Tip	\$8.67
Total	\$71.72
CREDIT CARD	AUTHORIZATION
COUNTRY	CHIP
VISA #4171	\$71.72

IP: _____

TOTAL: _____

SIGNATURE: _____

April Milne

I agree to pay above total amount
according to card issuer agreement.



Buy a large pizza. Get a Large 1-top for
\$7.

CB

MENARDS - MANCHESTER
14161 Manchester Rd
Ballwin, MO 63011

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 12/21/26

If you have questions regarding the
charges on your receipt, please
email us at:

MNCHfrontend@menards.com



Sale Transaction

MARS MIXED MINIS CH JUMB	
5753398	14.96
PRO SPRAY PAINT GLS S.BL	
5576199	9.98
PRO SPRAY PAINT GLS S.RE	
5576186	9.98
PRO SPRAY PAINT GLS H.GR	
5576034	9.98
PRO SPRAY PAINT GLS S.YL	
5576173	9.98
PRO STRIPING PAINT WHITE	
5575307 2 @8.98	17.96
PRO SPRAY PAINT GLS S.OR	
5576160	9.98
PRNGLS ORIG	
5736474	2.07

TOTAL	84.89
TAX SAINT LOUIS-MO 4.35%	0.74
TAX SAINT LOUIS-MO 7.738%	5.25
TOTAL SALE	90.88
VISA CREDIT 4171	90.88
PO # 0	

Auth Code:635208

Chip Inserted

a0000000031010

ARQC - f51c8919a93b1979

TOTAL NUMBER OF ITEMS = 9

THE FOLLOWING RECEIPT WAS
PRINTED FOR THIS TRANSACTION:
5005

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Donna

57580 06 3867 09/22/26 01:33PM 3310

Mark Todd + 89440

48

Order**Office Essentials - St. Louis**

1834 Walton Rd.
St. Louis, MO 63114
Phone: (314) 432-4666
Fax: (314) 432-4691

Order WO-1072138**Terms:** Net20**Customer:** 9991810**PO Number:**

Page 1 of 1

**Ship To: CITY OF TWIN OAKS**

CITY OF TWIN OAKS
1381 BIG BEND RD
TWIN OAKS, MO 63021
US
Attn: Paula Dries
Phone: 636-225-7873

Sold To:

CITY OF TWIN OAKS
1381 BIG BEND
ST LOUIS, MO 63021
US

Salesperson

BAR: Barb Vandever

Route Code

South2

Order Date

09/21/2026

Order Entry**Ordered By**

Paula Dries

Product Number	Qty	Description	Unit	Price	Extension
BRTTN730	1	Brother TN-730 Original Laser Toner Cartridge - Black - 1 Each - 1200 Pages	EA	56.94	56.94

Subtotal: \$56.94
Small Order Charge: \$4.99
Total Sales Tax: \$0.00
Total: \$61.93

UB

INVOICE

Page 1 of 1

Office Essentials - St. Louis
1834 Walton Rd.
St. Louis, MO 63114
Phone: (314) 432-4666
Fax: (314) 432-4691

Invoice: WO-1072138-1
Date: 09/22/2026



WO-1072138-1

Sold To:

CITY OF TWIN OAKS
1381 BIG BEND
ST LOUIS, MO 63021

Ship To: CITY OF TWIN OAKS

CITY OF TWIN OAKS
1381 BIG BEND RD
TWIN OAKS, MO 63021
Attn: Paula Dries
Phone: 636-225-7873

Customer ID 9991810	Customer PO	Payment Terms Net20	Ship Date 09/22/2026	Route Code South2
Salesperson Barb Vandever	Order Number WO-1072138	Ordered By Paula Dries	Due Date 10/12/2026	

Product Number	Description	Unit	Qty Ord	Qty Ship	Qty B/O	Unit Price	Extension
BRTTN730	Brother TN-730 Original Laser Toner Cartridge - Black - 1 Each - 1200 Pages	EA	1	1		56.94	56.94

VS ending in 4171: \$61.93

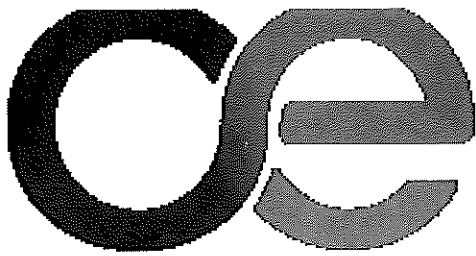
Subtotal:	\$56.94
Small Order Charge:	\$4.99
Total Sales Tax:	\$0.00
Total Invoice Amount:	\$61.93
Paid Amount:	(\$61.93)
Total Amount Due:	\$0.00

Thank you for your business !

9991810, CITY OF TWIN OAKS WO-1072138-1

Please Remit Payment To:
Office Essentials
PO BOX 632633
CINCINNATI, OH 45263-2633

INVOICE: WO-1072138-1
AMOUNT DUE: \$0.00



office essentials

User: pdries@cityoftwinoaks.com

Ship To: CITY OF TWIN OAKS

Cost Center:

Order By: Paula Dries

Order Status: Confirmed

Order Number: WO-1069728

Date: 9/18/2026

P O Number:

Shopcart Name:

Total Lines: 3

Product ID	Description	Manf	Qty	Price	UOM	Ct	Msg	Budget/Project	Ext
ELI02820	Elite Image Replacement BRT DR730 Drum Cartridge - Laser Print Technology - 12000 Pages - Black - 1 Each	Elite Image	1	\$62.62	EA				\$62.62
KARSN08387	Kars Sweet N Salty Mix - Sweet and Salty, Mixed Nut - 1 Serving Bag - 2 oz - 24 / Box	Kars Nuts	1	\$26.20	BX				\$26.20
KND27964	Snack Bar, Drk Chl/Crml, Mini, 0.7 Oz, 20/Pk, Na	KIND Snacks	1	\$18.31	PK				\$18.31

LineTotal: \$107.13
Tax: \$0.00
Surcharge: \$0.00
Total: \$107.13

Ship To Address:

Customer Name: CITY OF TWIN OAKS

Contact Name: Paula Dries

ShipTo Name: CITY OF TWIN OAKS

1381 BIG BEND RD

TWIN OAKS MO 63021 US

Delivery Instructions:

Credit Card No:4171

Credit Card Type:VS

InHouse Comments:

UB

INVOICE

Page 1 of 1

Office Essentials - St. Louis
1834 Walton Rd.
St. Louis, MO 63114
Phone: (314) 432-4666
Fax: (314) 432-4691

Invoice: WO-1069728-1

Date: 09/21/2026

***WO-1069728-1*****Sold To:**

CITY OF TWIN OAKS
1381 BIG BEND
ST LOUIS, MO 63021

Ship To: CITY OF TWIN OAKS

CITY OF TWIN OAKS
1381 BIG BEND RD
TWIN OAKS, MO 63021
Attn: Paula Dries
Phone: 636-225-7873

Customer ID
9991810

Customer PO

Payment Terms
Net20

Ship Date
09/21/2026

Route Code
South2

Salesperson
Barb Vandever

Order Number
WO-1069728

Ordered By
Paula Dries

Due Date
10/11/2026

Product Number	Description	Unit	Qty Ord	Qty Ship	Qty B/O	Unit Price	Extension
ELI02820	Elite Image Replacement BRT DR730 Drum Cartridge - Laser Print Technology - 12000 Pages - Black - 1 Each	EA	1	1		62.62	62.62
KARSN08387	Kars Sweet N Salty Mix - Sweet and Salty, Mixed Nut - 1 Serving Bag - 2 oz - 24 / Box	BX	1	1		26.20	26.20
KND27964	Snack Bar, Drk Chl/Crml, Mini, 0.7 Oz, 20/Pk, Na	PK	1	1		18.31	18.31

VS ending ln 4171: \$107.13

Subtotal: \$107.13
Total Sales Tax: \$0.00
Total Invoice Amount: \$107.13
Paid Amount: (\$107.13)
Total Amount Due: \$0.00

Thank you for your business !

9991810, CITY OF TWIN OAKS WO-1069728-1

Please Remit Payment To:
Office Essentials
PO BOX 632633
CINCINNATI, OH 45263-2633

INVOICE: WO-1069728-1
AMOUNT DUE: \$0.00

UB

INVOICE NUMBER: 1002 - 258424 INVOICE - CUSTOMER COPY DATE 9/16/26



Vendor Number:
Store Number:
CITY OF TWIN OAKS - Ballwin
1381 BIG BEND RD.
Ballwin MO 63021

Commercial / Residential * Fully Insured * Free Estimates
Independently Owned and Operated
Since 1978

PO BOX 888
Ballwin, MO 63011
P: (636) 779-1500
F: () -

(636) 779-1500

Pay On-Line at www.fishwindowcleaning.com/2/

Svc Rep: MB Inspected/Approved By (Sign): X (Print):

Window Cleaning Ground - \$198.00, Travel Charge - \$2.00

EQUIPMENT: See Below - O/O OF BUILDING, TAKE 2 PC LADDER, INSIDE OF CONFERENCE/DINING ROOM, WIPE
SILLS, REMOVE COBWEBS.

Amount Due \$ 200.00

One of the Boxes Below Must Be Checked

☐ Paid Cash / Check at Time of Service
☒ Credit Card: For security purposes, please
contact our office with your Credit Card information.

☐ Please Remit Payment Within 10 days

Gratuities Accepted



Scan to:
Leave a Review
Request an Estimate
Pay On-Line

Contact: PAULA

Subtotal 200.00
Sales Tax 0.00
Total 200.00

CC 1 X 4 Route: 0074



PLEASE PAY FROM THIS INVOICE



Invoice

zoom

Zoom Communications, Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Sep 5, 2026
Invoice #: INV368812656
Payment Terms: Due Upon Receipt
Due Date: Sep 5, 2026
Account Number: 54604886
Currency: USD
Payment Method: Visa *****4171
Account Information: City of Twin Oaks

Federal Employer ID Number: 61-1648780

Purchase Order Number:

Tax Exempt Certificate ID: 13174835

Zoom W-9

Sold To Address: 1381 Big Bend Road,
Twin Oaks, Missouri 63021
United States

administration@cityoftwinoaks.com

Bill To Address: 1381 Big Bend Road,
Twin Oaks, Missouri 63021
United States

administration@cityoftwinoaks.com

Charge Details

Charge Description	Billing Period	Subtotal	Taxes, Fees & Surcharges	Total
Charge Name: Zoom Workplace Pro Monthly Quantity: 1 Unit Price: \$16.99	Sep 5, 2026 - Oct 4, 2026	\$16.99	\$0.00	\$16.99
Subtotal				\$16.99
Total (Including Taxes, Fees & Surcharges)				\$16.99
Invoice Balance				\$0.00

Taxes, Fees & Surcharge Details

10/30

Charge Name	Tax, Fee or Surcharge Name	Jurisdiction	Charge Amount	Tax, Fee or Surcharge Amount
Total of Taxes, Fees & Surcharges				\$0.00

Transactions

Invoice Total				\$16.99
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
Sep 5, 2026	P-434237515	Payment		\$-16.99
Invoice Balance				\$0.00

Need help understanding your invoice?

[Click here](#)

Zoom One is rebranding to Zoom Workplace! This new name does not impact your services. Please note ZoomIQ for Sales is now called Zoom Revenue Accelerator. Your Services will remain the same and this name change does not change your current subscription pricing.

Recurring plans will automatically renew, charging the payment method on file. The billing period for each plan, and the total charge (plus applicable taxes and regulatory fees), per billing period for that product are set out above in the Charge Details section. You can cancel any time up until the day before your renewal date at zoom.us/billing, and the cancellation will go into effect at the end of your subscription term.

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc

MENARDS - MANCHESTER
14161 Manchester Rd
Ballwin, MO 63011

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 12/03/26

If you have questions regarding the
charges on your receipt, please
email us at:

MNCHfrontend@menards.com



Sale Transaction

ACIER SPORTCAP WATER	
30490	0.99
0 SQFT GROTRAX BIG ROL	
56449	37.99
LAWN BLANKET 400SF	
66512 2 @42.99	85.98
TAL	124.96
X SAINT LOUIS-MO 4.35%	0.04
TAX SAINT LOUI-MO 7.738%	9.59
TOTAL SALE	134.59
VISA CREDIT 4171	134.59
PO #	
Auth Code:670402	
Chip Inserted	
a0000000031010	
ARQC - f8e7d8f6c880c5cc	
TOTAL NUMBER OF ITEMS =	4

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
5002

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Kyle

89114 08 3693 09/04/26 08:46AM 3310

UB

Thank you for your order.

Updates will be sent to amilne@cityoftwinoaks.com. For updates, visit [order history](#).

Order number: VP_5WG1LLFH
Order date: September 3rd 2026

Billing address	Payment method	
April Milne City of Twin Oaks 1381 Big Bend Rd. Twin Oaks, Missouri 63021 United States of America 6362257873	 Visa **** 4171	\$218.32

Items		Order summary
Mailing Services Postcards		
	Postcard Mailing Services Quantity: 174 In progress	
Selected options		
Item total	\$210.17	Subtotal \$210.17 Tax \$8.15 Total paid \$218.32
Total	\$210.17	

CB



A SmartSign Store
Billing: (718) 797-1900 x117
Sales: (800) 952-1457

Invoice

Questions? Call (888) 343-3771

Bill To

Jake Kemper
City of Twin Oaks
1381 Big Bend Rd.
Twin Oaks, MO 63021
Phone: 636 225 7873
Email: amilne@cityoftwinoaks.com

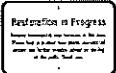
Ship To

Jake Kemper
City of Twin Oaks
1381 Big Bend Rd.
Twin Oaks, MO 63021
United States
Phone: 636 225 7873

Terms: Due on Receipt Order No.: RTS-370582 Date: September 03, 2026 Ship by: UPS Regular
CC: VisaCard Name: April Milne Card # *****4171 Expiry: 07/27

Package-1

Ship by: UPS Regular

	Item Description	Unit Price	Qty.	Amount
1.	 Reflective Aluminum Sign Size: 12" x 18" Part #: K-3427-BL · HTC Code: 8310.00.0000	\$31.8900/Sign Package: 1 Sign	1 Sign	\$31.89
2.	 No - Bicycle Riding, Roller Blading, Scooter Riding Size: 10" x 14" Part #: AL-14 · HTC Code: 8310.00.0000	\$16.9160/Sign Package: 1 Sign	1 Sign	\$16.92

Package-2

Ship by: UPS Regular

	Item Description	Unit Price	Qty.	Amount
1.	 Custom Vinyl Banner 2x4 Matte Finish Size: 24" x 48" Part #: B-3153 · HTC Code: Adders: + Holes and Grommets Every 2 Feet	\$34.6420/Banner Package: 1 Banner \$0.00/Sign	1 Banner 1	\$34.64 \$0.00
			Item Total :	\$34.64

The amount shown on this invoice are in US Dollars.

Please make checks payable to SmartSign and mail to the following address:
Xpressmyself.Com LLC
P.O. Box # 24599
New York, NY 10087

If you will be sending remittances via overnight express mail, please remit to:
JPMorgan Chase - Lockbox Processing
Attn: Xpressmyself.com LLC & 24599
4 Chase Metrotech Center

Product Subtotal : \$83.45
Shipping Charges: \$84.48
Order Total (in US Dollars): \$167.93

UB



Store #170
Ace Store #18084
1140 Meramec Station Road
Ballwin, MO 63021
Phone (636) 923-3000

Kyla H
Normal Sale

KEY BLANK MST PDLK 3@4.99 14.97 tx
736511500691 (5930250)
SUBTOTAL 14.97
TAX 1 8.988% 1.35
TOTAL 16.32
VISA xxxxxxxxxxxx3779 16.32
631128
CTROUTD: 159210
Result: CAPTURED
Card entry mode: Contactless
AID: A0000000031010
VISA CREDIT
TVR: 0000000000
TSI: 0000
IAD: 06011203A00000
Mode: ISSUER
CVM: NONE

Thank you for shopping at Westlake
ACE Hardware



0017000108696093026

0170 001 34 8696 09/30/26 09:28:18

TELL US ABOUT YOUR EXPERIENCE TODAY AND
ENTER TO WIN A \$500 ACE GIFT CARD

Visit TalkTo.AceHardware.com or
Text HELPFUL to 223439
Survey Invite Valid for 72 Hours
Complete Rules at TalkTo.AceHardware.com
Ace Store #18084
Journal #

68307116690090

UB



Store #170
Ace Store #18084
1140 Meramec Station Road
Ballwin, MO 63021
Phone (636) 923-3000

Shared 3
Normal Sale

ACCT: 800114

Ace Rewards number: 19817592460
TAX EX 13174835
Gov/School/Church

COMBO CABLE LOCK 4DG	21.99 nt
071649020711 (5423496)	
SPRYPNT BLK 12OZ STN	5.99 nt
082901245841 (1373695)	
ACE SPRAY PNT \$1 OFF CAN	1.00-
SPRYPNT BLK 12OZ STN	5.99 nt
082901245841 (1373695)	
ACE SPRAY PNT \$1 OFF CAN	1.00-
SPRYPNT BLK 12OZ STN	5.99 nt
082901245841 (1373695)	
ACE SPRAY PNT \$1 OFF CAN	1.00-
TOTAL	36.96
VISA xxxxxxxxxxxx3779	36.96

600177

CTROUTD: 158970

Result: CAPTURED

Card entry mode: Chip Read

AID: A0000000031010

VISA CREDIT

ARC: 00

TVR: 8080008000

TSI: 6800

IAD: 06011203602000

Mode: ISSUER

CVM: SIGNATURE

DISCOUNTS BEFORE TOTAL:\$3.00

Thank you for shopping at Westlake
ACE Hardware



0017000306605092826

0170 003 399 6605 09/28/26 12:06:15

48

VALLEY PARK ELEVATOR
 2 MARSHAL RD
 VALLEY PARK, MO, 63088
 636-225-7100
 valleyparkelevator.com
 DATE 09/25/2026 FRI TIME 11:04

LAWN&GRDN	\$130.00
LAWN&GRDN	\$58.00
HARDWARE	\$15.50
HARDWARE	\$5.00
TOTAL	\$208.50
CASH	\$208.50

WE APPRECIATE
 YOUR BUSINESS

CLERK 1 360680 00000

 Phone: 636-225-7100
VALLEY PARK ELEVATOR & HARDWARE
 #2 MARSHALL RD • VALLEY PARK, MO 63088
 Hardware - Seeds & Fertilizer
 Pet Supplies - Garden Supplies

Customer's Order No. _____ Phone No. _____ Date 9-25-26
 Name VILLAGE of Twin Oaks
 Address _____

SOLD BY	CASH	C. O. D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT	
QUAN.	DESCRIPTION				PRICE	AMOUNT	
1	50 lb per Rye					130	00
2	Rolls Straw				28.00	56	00
2	Straw Bale				7.75	15	50
1	Sod Staple					5	00
						</	

MENARDS - MANCHESTER
14161 Manchester Rd
Ballwin, MO 63011

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 12/23/26

If you have questions regarding the
charges on your receipt, please
email us at:

MNCHfrontend@menards.com



Sale Transaction

Tax Exempt Certificate ID: 6024099
Exempt Type: State or Local Government

508538	37.97	NT
OREVER EXT PAINT SA BS		
547720 3 @25.98	77.94	NT
OLDING SAWHORSE HD 500L		
438618 2 @16.99	33.98	NT
DOF OFF REMOVER LIQUID		
614145	6.42	N

TOTAL SALE	156.31
VISA CREDIT 3779	156.31

PO # park
Auth Code:614066
Contactless
a0000000031010
ARQC - 036dc0a7d4a0f6f1

TOTAL NUMBER OF ITEMS = 7

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
5005

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Mary

11632 08 9/32 09/24/26 01:30PM 3310

43

You have received a payment

Dear The Park Catalog,

Payment received for Q133984Terry.

Paid amount:

\$2830.37

Paid on:

September 22, 2026 (UTC -04:00)

Link information

Link Id	Q133984Terry
Item Name	Q133984Terry
Quantity	1

Total	\$2830.37
--------------	------------------

Order information

Transaction status	Successful
Order # or Merchant Ref. #	Q133984Terry
Transaction type	Sale
Transaction date	09/22/2026 08:57:04 (UTC -04:00)
Transaction ref.#	7900818242186646104143
Request ID	7900818242186646104143
Authorization code	670456
AVS results	Y
ACH results	00

Customer information

Payment method	Visa **** 3779
Payment solution	Apple Pay
Billing address	JAKE KEMPER <u>1381 Big Bend Rd</u> <u>Ballwin, MO 63021</u>

The Park Catalog

931 Village Blvd Suite 905-

354 West Palm

Beach, FL 33409, us

8662809894

This is a system-generated email.

Please do not respond to this
message as replies to this address
will not be read.



Rental Agreement # 671556674
Alternate Rental Agreement # CNS68Z

Renter Information

Renter Name

JAKE KEMPER

Renter Address

SAINT LOUIS, MO 63129
USA

Rate & Billing Information

Billing Cycle

24-Hour

Vehicle Information

F250 Crew Cab

License #: 51H5ND

State/Province: MO

Unit #: 7YTV5H

Vehicle #: VEC12069

Vehicle Class Driven

3/4 Ton Pickup 4 door/Automatic/Air

Vehicle Class Charged

3/4 Ton Pickup 4 door/Automatic/Air

Odometer Mileage/Kilometers

Starting: 28 Ending: 146

Total: 118

Fuel

Starting: 23.0 g Ending: 16.4g

Trip Information

Pickup

Friday, September 11, 2026 7:03 AM

Return

Monday, September 14, 2026 7:48 AM

Start Charges

Friday, September 11, 2026 7:07 AM

SOUTH COUNTY TRUCK RNTL

9916 WATSON RD

SAINT LOUIS, MO 63126-1827
USA

SOUTH COUNTY TRUCK RNTL

9916 WATSON RD

SAINT LOUIS, MO 63126-1827

USA

Renter Charges

Rental Rate	Excess Distance Charge	Included
	Free Distance	Included
	Time & Distance 1 Day at \$175.00 / Day	\$175.00

Add-Ons	Towing Permitted (\$25.00 / Day)	\$25.00
	Refueling Charge (Unleaded) (\$6.91 / Gallon)	\$45.61

Taxes and Fees	Sales Tax (3.51%)	\$7.13
	Sales Tax (1.75%)	\$3.55
	Vehicle License Fees (\$3.10 / Day)	\$3.10
	Sales Tax (4.22%)	\$8.58

Total \$267.97

(Subject to audit)

Amount charged on September 21, 2026 to VISA (3779) (\$267.97)

APN:
AID: A0000000031010
Verified: Signature
Entry: Chip
TSI:

Amount Due \$0.00

Thank you for renting
with Enterprise Truck
Rental

We appreciate your business!

CB

ROCKET 4273
859 MERAMEC STATIO
VALLEY PARK , MO
63088
09/21/2026 353716942
12:26:52 PM

XXXX XXXX XXXX 3779
VISA
INVOICE 122331
AUTH 00-634093
REF0921122331497

PUMP# 4

REGULAR	20.7626
PRICE/GAL	\$4.199

FUEL TOTAL \$ 87.18

TOTAL = \$ 87.18

CREDIT \$ 87.18

VISA CREDIT
AID: A000000000000000
AROC: 0EA77892E9FCD067
COMPLETION
Entry: TAP
Batch: 91 Seq Num: 15
Term ID: 4
ZIP ENTERED
Workstation ID: 69
Tell us about
your visit for a
change in
a fuel efficiency

UB



How doers
get more done.

10890 SUNSET HILLS PLAZA
STORE MANAGER BRAD COLLINS (314)909-7771

3007 00052 06776 09/18/26 08:40 AM
SALE CASHIER JEAN

099713049369 BOLT BAG <A> 13.97N
5/16"X1-1/4" EB GALV BOLT NUT 20 SET
021496014760 CNTRCTRS40# <A> 79.97N
PENN CENTRAL CONTRACTORS MIX 40 #

	SUBTOTAL	93.94
	SALES TAX	0.00
TAX EXEMPT	TOTAL	\$93.94
XXXXXXXXXX3779 VISA	USD\$ 93.94	TA
UTH CODE 631520/5520171		
UTH MODE - ISSUER		
hip Read		
ID A0000000031010	VISA CREDIT	

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-7873 SUMMARY
THIS RECEIPT PO/JOB NAME: 00

2026 PRO XTRA SPEND 09/17: \$4,101.80

Get the CREDIT LINE your business needs
PLUS earn Perks 4X FASTER when you join
Pro Xtra, register, & use your Pro Xtra
Credit Card. Apply and SAVE UP TO \$100.
Learn more at homedepot.com/credit

3007 09/18/26 08:40 AM



3007 52 06776 09/18/2026 0346

RETURN POLICY DEFINITIONS		
POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90
		12/17/2026

03

Sales Invoice



Stronger Together

Fenton MO #476
2000 Mraz Ln
Fenton, MO 63026-2511
W: (636)349-8088

Sold To:

City of Twin Oaks (#1863341)
1381 Blg Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

Ship To:

City of Twin Oaks (#1863341)
1381 Blg Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

For Chemical Emergency Spill, Leak, Fire,
Exposure, or Accident Emergency Response
Assistance, call: CHEMTREC
Day or Night- 1 (800) 424-9300

Ordered	Order#	PO#	Invoiced	Invoice#
09/18/2026	171241468-001		09/18/2026	171241468-001
Printed	Requested for	Ship Via	Customer Contact	Sales Associate
09/18/2026		Customer Pick up	Jake Kemper	Isaac



LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Cancelled	Qty Open	Net Price	Ext. Price
1	WHT-0001	Wheat Straw Bale UOM:EA	2	2	0	0	8.241 / EA	16.48
2	ETRS-1-100	MKB ErosionTech Straw Blanket Single Poly Net 8 ft. x 112.5 ft. UOM:EA	1	1	0	0	46.350 / EA	46.35
3	PT-FTSS-6-100	Pro-Trade 6 in. Sod Staple Flat Top 100/Bag UOM:BG	1	1	0	0	10.113 / BG	10.11

PAYMENT: Visa \$72.94
Acct#: *****3779
Auth# 640949
Aid: A0000000031010
Application Label: VISA CREDIT

Subtotal: \$72.94
Sales Tax: \$0.00
Freight: \$0.00
Total: \$72.94
Total Payment: \$72.94
Amount Due: \$0.00

CUSTOMER SIGNATURE:

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

Note: Returns subject to 25% restock charge.



**CUSTOMER
OBSESSED**

JOE ADKINSON | Area Business Manager
636-519-9996 | JAdkinson@SiteOne.com

We are 100% committed to your success. Please do not hesitate to contact me directly at the number above with feedback and input regarding your visit to our store today.

Check out the SiteOne.com
Shop our Catalog, Get Pricing, and Place an Order 24/7/365.
Visit today at siteone.com.
Get 5% off your first order up to \$500 off when you use promo code WELCOME at checkout.

CB



Store #170
Ace Store #18084
1140 Meramec Station Road
Ballwin, MO 63021
Phone (636) 923-3000

Kyla H
Normal Sale

ACCT: 800114
TAX EX 13174835
Gov/School/Church

LANDSCAPE PIN 6 100	21.99 nt
085972041268 (7024629)	
TOTAL	21.99
VISA xxxxxxxxxxxx3779	21.99
610533	

CTROUTD: 157415
Result: CAPTURED
Card entry mode: Chip Read
RID: A0000000031010
VISA CREDIT
ARC: 00
CVR: 8080008000
TSI: 6800
IAD: 0601120360A000
Mode: ISSUER
CVM: SIGNATURE

Thank you for shopping at Westlake
ACE Hardware



0017000107558091726

0170 001 34 7558 09/17/26 12:26:22

TELL US ABOUT YOUR EXPERIENCE TODAY AND
ENTER TO WIN A \$500 ACE GIFT CARD

Visit TalkTo.AceHardware.com or
Text HELPFUL to 223439
Survey Invite Valid for 72 Hours
Complete Rules at TalkTo.AceHardware.com
Ace Store #18084
Journal #

57177117850090

43



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV535979

09/17/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

A R

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

09/17/2026

Item	Qty	Rate	Amount
Brown Color Enhanced Mulch Please do not lay out Colored Mulch in wet or moist conditions.	2	29.00	\$58.00
Topsoil Plus	1	34.00	\$34.00
Fuel Surcharge	1	4.60	\$4.60
Store Credit Card Fee 3%	1	2.90	\$2.90

Subtotal \$99.50

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$99.50

Amount Paid \$99.50

Amount Due \$0.00

Signature: *Jc*

Note:

Truck / Carrier Info:

Payments:

Card on File - Credit

\$99.50

ALL PRODUCT(S) PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE.

By contracting with St. Louis Composting, Inc. ("SLC") to purchase product(s) and/or deliver product(s) and/or dispose of material allowed by the terms of SLC's applicable operating permit, Customer agrees to release SLC, its agents and employees of and from any and all liability, claims, demands, actions, and causes of action sustained by Customer (including but not limited to personal injury and/or property damage) in connection with the purchase/loading/delivery of such product(s) and/or the disposal of such material(s).

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Phone #

(636) 861-3344

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

UB

made

ROCKET 4273
859 MERAMEC STATIO
VALLEY PARK , MO
63088
09/17/2026 353714385
09:35:27 AM

XXXX XXXX XXXX 3779
VISA
INVOICE 093351
AUTH 00-640589
REF0917093351980

PUMP# 4

REGULAR 3.157G
PRICE/GAL \$3.999

FUEL TOTAL \$ 12.62

TOTAL = \$ 12.62

CREDIT \$ 12.62

VISA CREDIT
AID: A66000000031018
AROC: E8D438B38EA3780C
COMPLETION
Entry: TAP
Batch: 11 Seq Num: 20
Term ID: 4
ZIP ENTERED
Workstation ID: 00
Tell us about
your visit for a
chance to win
a fuel gift card
gasfr: ...
Learn: ...

83



Store #170
Ace Store #18084
1140 Meramec Station Road
Ballwin, MO 63021
Phone (636) 923-3000

Kyla H
Normal Sale

ACCT: 800114
TAX EX 13174835
Gov/School/Church

CONCRETE MIX 60#	406.59	26.36 nt
052375		
10 CUTWHL 4.5 X.045		11.99 nt
885911290838 (2366609)		
ACD DSPNSR/BLDS ACE		15.99 nt
082901233077 (023307)		
TOTAL		54.34
VISA xxxxxxxxxxxx3779		54.34
1-81689		

CIRCUIT: 157284
Result: CAPTURED
Card entry mode: Contactless
AID: A0000000031010
VISA CREDIT
TVR: 0000000000
TSI: 0000
IAD: 06011203A00000
Mode: ISSUER
CVM: SIGNATURE

Thank you for shopping at Westlake
ACE Hardware



0017000107539091626

0170 001 34 7539 09/16/26 09 03:36

43

STONEGATE
 AUTO PARTS
 10 STONEGATE CENTER
 VALLEY PARK MO
 636-225-3320

EST. 1989
 10 STONEGATE CENTER
 VALLEY PARK MO 63088

PAGE NO 1

NO RETURNS ON ELECTRICAL ITEMS. NO
 RETURNS AFTER 30 DAYS. ALL RETURNS
 SUBJECT TO 20% RESTOCKING FEE. ALL
 CLAIMS AND RETURNED GOODS MUST BE
 ACCOMPANIED BY THIS BILL. A SERVICE
 CHARGE OF 1 1/4% PER MONTH WILL BE
 ADDED TO ALL PAST DUE ACCOUNTS.

PHONE: (636) 225-3320

THANK YOU FOR YOUR BUSINESS

SOLD TO: Village Of Twin Oaks

SHIP TO:

CUST NO: 215
 TERMS: 2.00% 10TH NET25

DATE: 9/15/26 TIME: 12:08
 CLERK: AH TERMINAL: 552
 SALESPERSON: 00 DEFAULT SALESMAN
 TAX: DEF MO SALES TAX

REFERENCE: ORDR # 205430
 JOB NO: 000
 DEL. DATE: 9/15/26

ORDER: 205430

INVOICE: C05430

	MFG	PART NUMBER	ORDERED	SHIPPED	BKO	LIST PRICE	NET	NET CORE	EXT. AMT.
1	KT1	71931 REPLACEMENT T-HA	1	1		13.65	9.16		9.16 CN
2	KT1	71932 REPLACEMENT T-HA	1	1		12.29	8.35		8.35 CN
3	MIS	ST1933 4" TIRE PLUGS	3	3			2.00		6.00 CN
4		3/CARD OF 5- \$2.00 per CA							

TAXABLE 0.00
 NON-TAXABLE 23.51

** PAID IN FULL **

23.51

SUB-TOTAL 23.51

SUBTOTAL 23.51

TOT WT: 0.00

BANKCARD PAYMENT
 BKCRD# XXXX3779

TAX AMOUNT 0.00
TOTAL 23.51



X
 Received By

DISCLAIMER OF WARRANTIES: ANY WARRANTIES ON PRODUCTS SOLD HEREBY ARE THOSE MADE BY THE MANUFACTURER. THE SELLER, STONEGATE AUTO PARTS CO., HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT LIABILITY IN CONNECTION WITH THE SALE OF SAID PRODUCT

CB



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV534598

09/14/2026

Bill To	Ship To
City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States	City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States (636) 233-3944

Sales Rep	PO/Job #	Terms	Location	Ship Date
K H		COD	Arnold Facility	09/14/2026

Item	Qty	Rate	Amount
12ft Single Axle & Trailers Yard Waste/Brush	1	105.00	\$105.00
Fuel Surcharge	1	5.25	\$5.25
Store Credit Card Fee 3%	1	3.31	\$3.31

Signature:  Note: Truck / Carrier Info:	Subtotal	\$113.56
	Sales Tax (0%)	\$0.00
	Shipping Cost	\$0.00
	Total	\$113.56
	Amount Paid	\$113.56
	Amount Due	\$0.00

Payments:	
Card on File - Credit	\$113.56

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Phone #	Fax #	Email	Web Site
(636) 548-8222	636-861-5925	ar@stlcompost.com	www.stlcompost.com

48

Sales Invoice



Stranger Together

Fenton MO #476
2000 Mraz Ln
Fenton, MO 63026-2511
W: (636)349-8088

Sold To:

City of Twin Oaks (#1863341)
1381 Big Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

Ship To:

City of Twin Oaks (#1863341)
1381 Big Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

For Chemical Emergency Spill, Leak, Fire,
Exposure, or Accident Emergency Response
Assistance, call: CHEMTREC
Day or Night- 1 (800) 424-9300

Ordered	Order#	PO#	Invoiced	Invoice#
09/14/2026	171042012-001		09/14/2026	171042012-001
Printed	Requested for	Ship Via	Customer Contact	Sales Associate
09/14/2026		Customer Pick up	Jake Kemper	Isaac



LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Cancelled	Qty Open	Net Price	Ext. Price
1	PT-FTSS-6-100	Pro-Trade 6 in. Sod Staple Flat Top 100/Bag UOM:BG	2	2	0	0	10.113 / BG	20.23
2	ETRS-1-100	MKB ErosionTech Straw Blanket Single Poly Net 8 ft. x 112.5 ft. UOM:EA	4	4	0	0	46.350 / EA	185.40

PAYMENT: Visa \$205.63
Acct#: *****3779
Auth# 693804
Aid: A0000000031010
Application Label: VISA CREDIT

Subtotal: \$205.63
Sales Tax: \$0.00
Freight: \$0.00
Total: \$205.63
Total Payment: \$205.63
Amount Due: \$0.00

CUSTOMER SIGNATURE:

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

Note: Returns subject to 25% restock charge.



**CUSTOMER
OBSESSED**

JOE ADKINSON | Area Business Manager
636-519-9996 | JAdkinson@SiteOne.com

We are 100% committed to your success. Please do not hesitate to contact me directly at the number above with feedback and input regarding your visit to our store today.

Check out the SiteOne.com
Shop our Catalog, Get Pricing, and Place an Order 24/7/365.
Visit today at siteone.com.
Get 5% off your first order up to \$500 off when you use promo code WELCOME at checkout.

43



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV535075

09/15/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

AI

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

09/15/2026

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Subtotal \$55.16

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$55.16

Amount Paid \$0.00

Amount Due \$55.16

Signature:

Note:

Truck / Carrier Info:

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Phone #

(636) 861-3344

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

CB



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV533801

09/11/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

P M

PO/Job #**Terms**

COD

Location

Arnold Facility

Ship Date

09/11/2026

Item	Qty	Rate	Amount
14ft Single Axle & Trailers Yard Waste/Brush	1	115.00	\$115.00
Fuel Surcharge	1	5.75	\$5.75
Store Credit Card Fee 3%	1	3.62	\$3.62

Subtotal \$124.37

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$124.37

Amount Paid \$124.37

Amount Due \$0.00

Signature:

Note:

Truck / Carrier Info:

Payments:

Card on File - Credit

\$124.37

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Phone #

(636) 548-8222

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

F250 Rental

UGAS SUNSET MO
10743 WATSON RD
SAINT LOUIS , MO
63127

09/11/2026 514128571
03:09:46 PM

XXXX XXXX XXXX 3779
VISA
INVOICE 150/22
AUTH 00-673668
REF 0911150722423

PUMP# 4

REGULAR	11.2696
PRICE/GAL	\$3.999

FUEL TOTAL	\$ 45.06
------------	----------

Total	\$ 45.06
-------	----------

CREDIT	\$ 45.06
--------	----------

VISA CREDIT
AID: A0000000031010
IC: 0393/1112E62464D
COMPLETION
Entry: CHIP
Batch: 23 Seq Num:
13
Term ID: 4
ZIP ENURED
Workstation ID: 00
Tell us about
your visit for a
chance to win
a fuel gift card
gasfeedback.com
Learn how to save
30 cents/gal on
your first fill-up
and 15 cents/gal
on future fill-ups
when using the
Fuel Forward App
to pay with your
Phillips 66 Card.
limited time offer
See
myphillips66card
.com for details
By using this
offer
potential
savings would be
\$ 3.38

cardholder copy

CB



Paint/
Seed.

How doers
get more done.

10890 SUNSET HILLS PLAZA
STORE MANAGER BRAD COLLINS (314)909-7771

3007 00051 72341 09/11/26 06:46 AM
SALE CASHIER COLLEEN

045242534425 FLIPUXF2PC <A> 21.97N
MKE FASTBACK FLIP UTL KNIFE 2PK
020066387679 2X FLTBLK <A>
PAINTERS TOUCH 2X FLAT BLACK
205.98 11.96N
020066442354 P2XCNYNBLK <A> 5.98N
PAINTERS TOUCH 2X SATIN CANYON BLACK
020066421045 2X FLTBLK <A>
PAINTERS TOUCH 2X FLAT BLACK
405.98 23.92N
021496014760 CNTRCTRS040# <A>
PENN CENTRAL CONTRACTORS MIX 40 #
2079.97 159

SUBTOTAL 223.77
SALES TAX 0.00
TAX EXEMPT
TOTAL \$223.77
XXXXXXXXXXXX3779 VISA
AUTH CODE 685792/2511413
AUTH MODE - ISSUER
Chip Read
AID A00000000031010
USD\$ 223.77
TA
VISA CREDIT

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-7873 SUMMARY
THIS RECEIPT PO/JOB NAME: PARK

2026 PRO XTRA SPEND 09/10: \$3,878.03

Get the CREDIT LINE your business needs
PLUS earn Perks 4X FASTER when you join
Pro Xtra, register, & use your Pro Xtra
Credit Card. Apply and SAVE UP TO \$100.
Learn more at homedepot.com/credit

3007 09/11/26 06:46 AM



3007 51 72341 09/11/2026 4806

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 12/10/2026

08



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV533688

09/11/2026

Bill To	Ship To
City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States	City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States (636) 233-3944

Sales Rep	PO/Job #	Terms	Location	Ship Date
P M		COD	Arnold Facility	09/11/2026

Item	Qty	Rate	Amount
Chips Large	1	70.00	\$70.00
Fuel Surcharge	1	3.50	\$3.50
Store Credit Card Fee 3%	1	2.21	\$2.21

Signature: 	Subtotal	\$75.71
Note:	Sales Tax (0%)	\$0.00
Truck / Carrier Info:	Shipping Cost	\$0.00
	Total	\$75.71
	Amount Paid	\$75.71
	Amount Due	\$0.00

Payments:

Clover Credit Card \$75.71

Ref:B7RKQ386CWF6, Auth:675833, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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Phone #	Fax #	Email	Web Site
(636) 548-8222	636-861-5925	ar@stlcompost.com	www.stlcompost.com



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV533823

09/11/2026

Bill To	Ship To
City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States	City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States (636) 233-3944

Sales Rep	PO/Job #	Terms	Location	Ship Date
P M		COD	Arnold Facility	09/11/2026

Item	Qty	Rate	Amount
Chips Large	1	70.00	\$70.00
Fuel Surcharge	1	3.50	\$3.50
Store Credit Card Fee 3%	1	2.21	\$2.21

	Subtotal	\$75.71
Signature: X	Sales Tax (0%)	\$0.00
	Shipping Cost	\$0.00
Note:	Total	\$75.71
Truck / Carrier Info:	Amount Paid	\$75.71
	Amount Due	\$0.00

Payments:

Card on File - Credit

correct charge

\$75.71

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(636) 548-8222	636-861-5925	ar@stlcompost.com	www.stlcompost.com



St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV533938

09/11/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

P M

PO/Job #
Terms

COD

Location

Arnold Facility

Ship Date

09/11/2026

Item	Qty	Rate	Amount
Chips Large	1	70.00	\$70.00
Fuel Surcharge	1	3.50	\$3.50
Store Credit Card Fee 3%	1	2.21	\$2.21

Subtotal \$75.71

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$75.71

Amount Paid \$75.71

Amount Due \$0.00

Signature: 

Note:

Truck / Carrier Info:

Payments:

Card on File - Credit

\$75.71

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Phone #

(636) 548-8222

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV533867

09/11/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

P M

PO/Job #
Terms

COD

Location

Arnold Facility

Ship Date

09/11/2026

Item	Qty	Rate	Amount
Chips Large	1	70.00	\$70.00
Fuel Surcharge	1	3.50	\$3.50
Store Credit Card Fee 3%	1	2.21	\$2.21

Subtotal \$75.71

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$75.71

Amount Paid \$75.71

Amount Due \$0.00

Signature:

Note:

Truck / Carrier Info:

Payments:

Card on File - Credit

\$75.71

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Phone #

(636) 548-8222

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV532773

09/09/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

B S

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

09/09/2026

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Subtotal \$55.16

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$55.16

Amount Paid \$55.16

Amount Due \$0.00

Signature: 

Note:

Truck / Carrier Info:

Payments:

Clover Credit Card

\$55.16

Ref:8YYY0888DMDSA, Auth:643538, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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Phone #

(636) 861-3344

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

58



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV532700

09/09/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

B S

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

09/09/2026

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Subtotal \$55.16

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$55.16

Amount Paid \$55.16

Amount Due \$0.00

Signature:

Note:

Truck / Carrier Info:

Payments:

Clover Credit Card

\$55.16

Ref:8SXQFRR6TDD9T, Auth:663333, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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Phone #

(636) 861-3344

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

UB



St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV532607

09/09/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

B S

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

09/09/2026

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Subtotal \$55.16

Signature: X

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Note:

Total \$55.16

Truck / Carrier Info:

Amount Paid \$55.16

Amount Due \$0.00

Payments:

Clover Credit Card

\$55.16

Ref:TVSSK2V4K217P, Auth:685469, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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Phone #

(636) 861-3344

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

CB

ON THE RUN #608
XXXXXXXXXX1001
1206 DOUGHERTY FERRY RD
VALLEY PARK, MO
63088

09/09/2026 656492782
07:14:19 AM

XXXXXXXXXXXX3779
Visa
INVOICE 007626
AUTH 612230

PUMP# 1

Regular	19.9216
PRICE/GAL	\$3.999

FUEL TOTAL	\$ 79.66
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TOTAL	\$ 79.66
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=====

Customer-activated
Purchase/Capture
Site #:
0000000009668781
Shift Number 1
Sequence Number
04810
Chip Read
VISA CREDIT
Mode: Issuer
AID: A0000000031010
TVR: 8000008000
IAD: 06011203602000
TSI: 6800
ARC: 00
TC: CB05593AED3A2563
APPROVED 612230
=====

UB

Sales Invoice



Stronger Together

Fenton MO #476
2000 Mraz Ln
Fenton, MO 63026-2511
W: (636)349-8088

Sold To:

City of Twin Oaks (#1863341)
1381 Big Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

Ship To:

City of Twin Oaks (#1863341)
1381 Big Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

Ordered	Order#	PO#	Invoiced	Invoice#
09/08/2026	170837776-001		09/08/2026	170837776-001
Printed	Requested for	Ship Via	Customer Contact	Sales Associate
09/08/2026		Customer Pick up	Jake Kemper	Derrick

For Chemical Emergency Spill, Leak, Fire,
Exposure, or Accident Emergency Response
Assistance, call: CHEMTREC
Day or Night- 1 (800) 424-9300



LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Cancelled	Qty Open	Net Price	Ext. Price
1	PT-FTSS-6-100	Pro-Trade 6 in. Sod Staple Flat Top 100/Bag UOM:BG	1	1	0	0	10.113 / BG	10.11

PAYMENT: Visa \$10.11
Acct#: *****3779
Auth# 651699
Aid: A0000000031010
Application Label: VISA CREDIT

Subtotal: \$10.11
Sales Tax: \$0.00
Freight: \$0.00
Total: \$10.11
Total Payment: \$10.11
Amount Due: \$0.00

CUSTOMER SIGNATURE:

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

Note: Returns subject to 25% restock charge.



**CUSTOMER
OBSESSED**

JOE ADKINSON | Area Business Manager
636-519-9996 | JAdkinson@SiteOne.com

We are 100% committed to your success. Please do not hesitate to contact me directly at the number above with feedback and input regarding your visit to our store today.

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Shop our Catalog, Get Pricing, and Place an Order 24/7/365.
Visit today at siteone.com.
Get 5% off your first order up to \$500 off when you use promo code WELCOME at checkout.

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Sales Invoice



Stronger Together

Fenton MO #476
2000 Mraz Ln
Fenton, MO 63026-2511
W: (636)349-8088

Sold To:

City of Twin Oaks (#1863341)
1381 Big Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

Ship To:

City of Twin Oaks (#1863341)
1381 Big Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

For Chemical Emergency Spill, Leak, Fire,
Exposure, or Accident Emergency Response
Assistance, call: CHEMTREC
Day or Night- 1 (800) 424-9300

Ordered	Order#	PO#	Invoiced	Invoice#
09/08/2026	170837610-001		09/08/2026	170837610-001
Printed	Requested for	Ship Via	Customer Contact	Sales Associate
09/08/2026		Customer Pick up	Jake Kemper	Derrick



LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Cancelled	Qty Open	Net Price	Ext. Price
1	ETRS-1-100	MKB ErosionTech Straw Blanket Single Poly Net 8 ft. x 112.5 ft. UOM:EA	8	8	0	0	46.350 / EA	370.80

PAYMENT: Visa \$370.80
Acct#: *****3779
Auth# 631737
Aid: A0000000031010
Application Label: VISA CREDIT

Subtotal: \$370.80
Sales Tax: \$0.00
Freight: \$0.00
Total: \$370.80
Total Payment: \$370.80
Amount Due: \$0.00

CUSTOMER SIGNATURE:

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

Note: Returns subject to 25% restock charge.



**CUSTOMER
OBSESSED**

JOE ADKINSON | Area Business Manager
636-519-9996 | JAdkinson@SiteOne.com

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Shop our Catalog, Get Pricing, and Place an Order 24/7/365.

Visit today at siteone.com.

Get 5% off your first order up to \$500 off when you use promo code WELCOME at checkout.

Sales Invoice



Stronger Together

Fenton MO #476
2000 Mraz Ln
Fenton, MO 63026-2511
W: (636)349-8088

Sold To:

City of Twin Oaks (#1863341)
1381 Blg Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

Ship To:

City of Twin Oaks (#1863341)
1381 Blg Bend Rd
Ballwin, MO 63021-7616
W: (636)225-7873

For Chemical Emergency Spill, Leak, Fire,
Exposure, or Accident Emergency Response
Assistance, call: CHEMTREC
Day or Night- 1 (800) 424-9300

Ordered	Order#	PO#	Invoiced	Invoice#
09/03/2026	170732962-001		09/04/2026	170732962-001
Printed	Requested for	Ship Via	Customer Contact	Sales Associate
09/04/2026		Customer Pick up	Jake Kemper	Isaac



LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Cancelled	Qty Open	Net Price	Ext. Price
1	26-82-102	LESCO Gateway Green Tall Fescue Seed Blend (Cert) 50 lb. Bag UOM:BG Seed Lot: 2026	4	4	0	0	73.000 / BG	292.00
2	ETRS-1-100	MKB ErosionTech Straw Blanket Single Poly Net 8 ft. x 112.5 ft. UOM:EA	8	8	0	0	46.350 / EA	370.80
3	PT-RTSS-6-25	Pro-Trade 6 In. Sod Staple Round Top 25/Bag UOM:BG	8	8	0	0	4.815 / BG	38.52

PAYMENT: Visa \$701.32
Acct#: *****3779
Auth# 645659
Aid: A0000000031010
Application Label: VISA CREDIT

Subtotal: \$701.32
Sales Tax: \$0.00
Freight: \$0.00
Total: \$701.32
Total Payment: \$701.32
Amount Due: \$0.00

CUSTOMER SIGNATURE:

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

Note: Returns subject to 25% restock charge.



**CUSTOMER
OBSESSED**

JOE ADKINSON | Area Business Manager
636-519-9996 | JAdkinson@SiteOne.com

20



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV531226

09/03/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

B S

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

09/03/2026

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Subtotal \$55.16

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$55.16

Amount Paid \$55.16

Amount Due \$0.00

Signature:

Note:

Truck / Carrier Info:

Payments:

Clover Credit Card

\$55.16

Ref:2FE1P4SSNZ9XE, Auth:625083, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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Phone #

(636) 861-3344

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

40



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV529727

08/31/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

B S

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

08/31/2026

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Subtotal \$55.16

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$55.16

Amount Paid \$0.00

Amount Due \$55.16

Signature:

Note:

Truck / Carrier Info:

Ref:7H5374PMHG2M0, Auth:630001, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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Phone #

(636) 861-3344

Fax #

636-861-5925

Email

ar@stlcompost.com

Web Site

www.stlcompost.com

CB



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice

INV529509

08/31/2026

Bill To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States

Ship To

City of Twin Oaks
1381 Big Bend Rd
Ballwin, MO 63021
United States
(636) 233-3944

Sales Rep

B S

PO/Job #**Terms**

COD

Location

Valley Park

Ship Date

08/31/2026

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Signature:

Note:

Truck / Carrier Info:

Subtotal \$55.16

Sales Tax (0%) \$0.00

Shipping Cost \$0.00

Total \$55.16

Amount Paid \$55.16

Amount Due \$0.00

Payments:

Clover Credit Card

\$55.16

Ref:H6DGRT23VA32M, Auth:683912, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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Fax #

636-861-5925

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ar@stlcompost.com

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CB



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St Louis Composting Inc
39 Old Elam Avenue
Valley Park MO 63088

Invoice
INV530070
09/01/2026

Bill To City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States	Ship To City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States (636) 233-3944
---	---

Sales Rep B S	PO/Job #	Terms COD	Location Valley Park	Ship Date 09/01/2026
-------------------------	-----------------	---------------------	--------------------------------	--------------------------------

Item	Qty	Rate	Amount
Topsoil Plus	1.5	34.00	\$51.00
Fuel Surcharge	1	2.55	\$2.55
Store Credit Card Fee 3%	1	1.61	\$1.61

Signature: 	Subtotal	\$55.16
Note:	Sales Tax (0%)	\$0.00
Truck / Carrier Info:	Shipping Cost	\$0.00
	Total	\$55.16
	Amount Paid	\$0.00
	Amount Due	\$55.16

Ref:50R8GFE34AHPP, Auth:641370, CC Name:VISA, CC Num:xxxx xxxx xxxx 3779

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By contracting with St. Louis Composting, Inc. ("SLC") to purchase product(s) and/or deliver product(s) and/or dispose of material allowed by the terms of SLC's applicable operating permit, Customer agrees to release SLC, its agents and employees of and from any and all liability, claims, demands, actions, and causes of action sustained by Customer (including but not limited to personal injury and/or property damage) in connection with the purchase/loading/delivery of such product(s) and/or the disposal of such material(s).

Customer represents and warrants that all materials Customer deposits with SLC consist only of material allowed by the terms of SLC's applicable operating permit or otherwise can be charged extra. Customer agrees to indemnify, defend and hold SLC harmless from any and all claims, damages, penalties and liabilities (including but not limited to attorneys' fees) in the event of a breach of this representation warranty. If not paid in full at the time of purchase, delivery or disposal, all fees and taxes charged by SLC shall be due and payable based on the above terms. In the event Customer fails to pay to SLC, in addition to the fees and taxes already due and owing, the following amounts: (i) a finance charge equal to 1.5% per month (18% APR); and (ii) all reasonable costs of collection, including but not limited to attorney fees.

Phone # (636) 861-3344	Fax # 636-861-5925	Email ar@stlcompost.com	Web Site www.stlcompost.com
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INV530070

UB

CB



**ST. LOUIS
COMPOSTING**
Enriching the Soil Naturally Since 1992

St. Louis Composting Inc
3901 Elm Avenue
Valley Park, MO 63088

Credit Memo

#CM8442

09/11/2026

Bill To	Ship To
City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States	City of Twin Oaks 1381 Big Bend Rd Ballwin, MO 63021 United States

Your Credit Card Refund.

Sales Rep	PO/Job #	Location
P M		Arnold Facility

Item	Quantity	Rate	Amount
14ft Single Axle & Trailers Yard Waste/Brush	1	115.00	\$115.00
Fuel Surcharge	1	5.75	\$5.75
Store Credit Card Fee 3%	1	3.62	\$3.62

Applied to	Ref No.	Date Issued	Payment
Customer Refund	6180920	09/11/2026	\$124.37

Signature:	Subtotal	\$124.37
Note: Return Note: Wrong load cost and description	Sales Tax (0%)	\$0.00
Truck / Carrier Info:	Shipping Cost	\$0.00
	Total	\$124.37
	Amount Used	\$124.37
	Amount Remaining	\$0.00

ALL PRODUCT(S) PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE.

By contracting with St. Louis Composting, Inc. ("SLC") to purchase product(s) and/or deliver product(s) and/or dispose of material allowed by the terms of SLC's applicable operating permit, Customer agrees to release SLC, its agents and employees of and from any and all liability, claims, demands, actions, and causes of action sustained by Customer (including but not limited to personal injury and/or property damage) in connection with the purchase/loading/delivery of such product(s) and/or the disposal of such material(s).

Customer represents and warrants that all materials Customer deposits with SLC consist only of material allowed by the terms of SLC's applicable operating permit or otherwise can be charged extra. Customer agrees to indemnify, defend and hold SLC harmless from any and all claims, damages, penalties and liabilities (including but not limited to attorneys' fees) in the event of a breach of this representation warranty. If not paid in full at the time of purchase, delivery or disposal, all fees and taxes charged by SLC shall be due and payable no later than the 10th day of the immediately following month. In the event Customer fails to pay to SLC, in addition to the fees and taxes already due and owing, the following amounts: (i) a finance charge equal to 1.5% per month (18% APR); and (ii) all reasonable costs of collection, including but not limited to attorney fees.



CITY OF TWIN OAKS POLICE ACTIVITY REPORT

September 2026

Radio CFS:	35
Self-Initiated Assignments:	190
Police Reports Written:	9
Total Traffic Stops:	13

Arrests:

Felony	0
Misdemeanor	1 (Warrant Arrest)
Summons (Arrest Notification)	0

Auto Accidents:

Injury	0
Non-Injury	5

Locations: 1391 and 1356 Big Bend Rd, (2) MO Hwy 141 at Big Bend Rd, Meramec Station Rd and Big Bend Rd

Crimes Reported:	1 (Fraud at 1391 Big Bend Rd.)
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Patrol Bicycle Program:	21.9 hours
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**A RESOLUTION OF THE TWIN OAKS BOARD OF
ALDERMEN APPROVING AN AGREEMENT WITH
SANTA'S ELVES HOLIDAY LIGHTING & DECOR, LLC.**

**BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF TWIN
OAKS, MISSOURI, AS FOLLOWS:**

Section 1. The Board of Aldermen hereby approves, and the Mayor is hereby authorized to execute on behalf of the City of Twin Oaks, an agreement for services substantially in the form of “Exhibit 1” attached hereto and incorporated herein, with **Santa's Elves Holiday Lighting & Decor, LLC**, for certain services related to seasonal lighting installation in Twin Oaks Park, for a total cost not to exceed \$8,475.00 and under the terms set forth in Exhibit 1.

Section 2. This Resolution is adopted and shall be in full force and effect on and after its passage and approval.

THIS RESOLUTION WAS PASSED AND APPROVED THE 7th DAY OF OCTOBER 2026, BY
THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.

Russ Fortune, Mayor

Attest:

April Milne, City Administrator/Clerk

Exhibit 1

Twin Oaks, Missouri

CONTRACTOR SERVICES CONTRACT

THIS AGREEMENT, made and effective as of October __, 2026, by and between the **City of Twin Oaks, Missouri**, a municipal corporation hereinafter referred to as the “City,” and **Santa's Elves Holiday Lighting & Decor, LLC**, hereinafter referred to as “Contractor,” with a mailing address of 562 High Avenue, St. Louis, Missouri 63126; and

WHEREAS, the Contractor has provided the City with the proposal, attached hereto as **Exhibit A** and incorporated herein by reference, for seasonal lighting installation for Twin Oaks Park including professional installation, timer operation, unlimited seasonal service calls, weather-dependent January takedown, off-season storage, and product maintenance, to be installed before December 1st and the City wishes to engage the Contractor as provider of those services to the City, in accordance with the terms of this Agreement;

WITNESSETH: That the parties hereto for the considerations hereinafter set forth agree as follows:

I. SCOPE OF SERVICES

Contractor’s services are necessary for the following project of the City: *Winter Lighting in Twin Oaks Park*.

Except as expressly specified herein, Contractor hereby agrees to install warm-white C9 LED roofline lighting on Twin Oaks Park structures and warm-white 5mm mini LED lights around the lake and gazebo fencing, providing professional installation, timer setup, unlimited in-season service calls, January takedown (weather permitting), off-season storage, and ongoing product maintenance and supply all supervision, labor, skill, materials, equipment, and apparatus needed for proper completion of such services, which are more particularly described in the proposal attached as Exhibit A, incorporated herein (the “Services”).

The Services shall be provided by the Contractor in accordance with all the provisions of the Contract and the attached City of Twin Oaks General Conditions which are incorporated herein by reference, and which terms shall prevail over any conflicting terms that may otherwise be adopted herein as part of any attachment.

II. COMPENSATION

The City hereby agrees to pay **\$8,475.00** as full compensation upon the complete and satisfactory performance of the Services, inclusive of expenses and costs related thereto.

III. TIME AND MANNER OF PAYMENTS

Contractor’s invoice complete with necessary support documentation shall be submitted to the City and payment will be made by City within thirty (30) days of receipt of an invoice

received after satisfactory performance of the installation services for the fees, prices, rates, or schedule of values set forth below.

IV. CONTRACT SCHEDULE

Time is of the essence. Prior to December 1, 2026, Contractor shall fully install all lighting and equipment and perform all related services to ensure that the lighting is fully operational for the Winter Lighting Event to be held on Thursday, December 3, 2026. Contractor shall strike and remove the lighting in January (weather permitting).

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the effective date of Contract first above written.

Santa's Elves Holiday Lighting & Decor, LLC

City of Twin Oaks

By: _____

By: _____

Russ Fortune, Mayor

Dated: _____

Dated: _____

Attest: _____

City Clerk

**TWIN OAKS GENERAL CONDITIONS
CITY OF TWIN OAKS, MISSOURI
CONTRACTOR SERVICES AGREEMENT**

Independent Contractor. The Contractor shall be and operate as an independent contractor in the performance of this Contract. The Contractor shall have complete charge of the personnel engaged in the performance of the Services, and all persons employed by the Contractor shall be employees of said Contractor and not employees of the City in any respect.

Compliance with Laws. The Contractor shall comply with all applicable City ordinances and other laws and regulations, Federal, State, and any political subdivision thereof, including but not limited to, unemployment and workers' compensation, occupational safety, equal employment and affirmative action and wage and price laws insofar as applicable to the performance of the Contract. Specifically, Contractor shall comply with the following state law requirements:

- **Work Authorization Program.** If the Contract is for services expected to cost more than \$5,000.00, the Contractor shall comply with Section 285.530 RSMo., pertaining to enrollment and participation in a federal work authorization program (as defined therein) and shall provide verification through an affidavit (attached as Exhibit B) that the Contractor (1) does not knowingly employ any person who is an unauthorized alien in connection with the Contract and (2) is enrolled in a federal work authorization program and provide documentary proof thereof. The affidavit shall contain the notarized signature of the registered agent, legal representative or corporate officer of the business entity including but not limited to the human resources director or their equivalent.
- **Proof of Lawful Presence.** Section 208.009 RSMo., requires that all applicants at the time of application for any contract provided by a local government provide "affirmative proof that the applicant is a citizen or a permanent resident of the United States or is lawfully present in the United States." Contractor's affirmative proof must be established through (i) a Missouri driver's license, (ii) any "documentary evidence recognized by the department of revenue when processing an application for a driver's license," or (iii) "any document issued by the federal government that confirms an alien's lawful presence in the United States." §208.009.3.

Subcontracts. The Contractor shall not subcontract any of the Services to be performed by it hereunder without the express written consent of the City. In addition, this Contract shall not be assigned by the Contractor.

Indemnification. To the fullest extent permitted by law, the Contractor agrees to defend with counsel selected by the City, and indemnify and hold harmless the City, its officers, engineers, representatives, agents and employees from and against any and all liabilities, damages, losses, claims or suits, including costs and attorneys' fees, for or on account of any kind of injury to person, bodily or otherwise, or death, or damage to or destruction of property, or any other circumstances, sustained by the City or others, arising from Contractor's breach of the Contract or out of services and operations performed hereunder by the Contractor, including the City's reliance on or use of the services or products provided by the Contractor under the terms of this agreement. The Contractor shall not be liable for any loss or damage attributable solely to the negligence of the City. To the extent required by law to enforce this provision, Contractor agrees that this indemnification requires Contractor to obtain insurance in amounts specified herein and that Contractor has had the opportunity to recover the costs of such insurance in the Compensation set forth in this Agreement.

Insurance. The Contractor shall obtain and maintain for itself during the term of the Project and the City-Contractor Agreement liability insurance coverage of at least \$2,000,000 aggregate and \$1,000,000 per occurrence or as maybe provided in the Agreement. Insurance policies providing required coverages shall be with companies licensed to do business in the State of Missouri and rated no less than AA by Best or equivalent. All costs of obtaining and maintaining insurance coverages are included in the Bid Amount and no additional payment will be made therefor by the City.

In addition, the Contractor and all subcontractors shall provide Worker's Compensation Insurance in at least statutory amounts for all workers employed for the Services. Before commencing any Services, the Contractor shall provide to the City certificates of insurance evidencing the issuance and maintenance in force of the coverages required by this paragraph and bearing an endorsement precluding cancellation of or change in coverage without at least thirty (30) days written notice to the City. Any self-insurance or deductible above \$50,000.00 is not permitted. The City may waive any insurance coverages or amounts required to be carried by the Contractor under this paragraph when the City deems such waiver to be in the interest of the public health, safety, and general welfare.

NOTHING HEREIN SHALL BE CONSTRUED AS A WAIVER OF THE CITY'S SOVEREIGN IMMUNITY UNDER SECTION 537.610.1 OR OTHERWISE. The City shall be named as an additional insured on a primary and noncontributory basis the policy bearing an endorsement that: "The Insurer shall not be liable to make any payment for Loss in connection with any Claim made against the City of Twin Oaks as an additional Insured that is barred by sovereign immunity and nothing contained in this Policy shall constitute a waiver of the City's sovereign immunity."

Nondisclosure. The Contractor agrees that it will not divulge to third parties without the written consent of the City any information obtained from or through the City in connection with the performance of this Contract. Nothing herein shall preclude disclosure of information by the City.

Changes. No change in this Contract shall be made except in writing prior to the change in the Services or terms being performed. The Contractor shall make any and all changes in the Services without invalidating this Contract when specifically ordered to do so in writing by the City. The Contractor, prior to the commencement of such changed or revised Services, shall submit promptly to the City, a written cost or credit proposal for such revised Services. If the City and Contractor shall not be able to agree as to the amount, either in consideration of time or money to be allowed or deducted, it shall nevertheless be the duty of Contractor, upon written notice from the City, to immediately proceed with such alteration or change, and Contractor shall be compensated the reasonable value of such Services. No Services or change shall be undertaken or compensated for without prior written authorization from the City.

Termination. The City shall have the right to terminate the Contract at any time for any reason by giving the Contractor written notice to such effect. The City shall pay to the Contractor in full satisfaction and discharge of all amounts owing to the Contractor under the Contract an amount equal to the cost of all Services performed by the Contractor up to such termination date, less all amounts previously paid to the Contractor on account of the Contract Price. The Contractor shall submit to the City its statement for the aforesaid amount, in such reasonable detail as the City shall request, within thirty (30) days after such date of termination. The City shall not be liable to the Contractor for any damages on account of such termination for loss of anticipated future profits with respect to the remainder of the Services.

Multi-year contracts; Non-appropriation. Notwithstanding any provision herein to the contrary, the City is obligated only to make the payments set forth in the attached Contract as may lawfully be made from funds budgeted and appropriated for that purpose during the City's then current fiscal year at the discretion of the City. If no funds are appropriated or otherwise made legally available to make the required payments for this Agreement during the next occurring fiscal year (an "Event of Nonappropriation"), this Agreement will terminate at the end of the then current fiscal year as if terminated expressly. The failure or inability of the City to appropriate funds for this Agreement in any subsequent fiscal year shall not be deemed a breach of this Agreement by any party. If applicable, this Agreement may be annually renewed at each fiscal year by inclusion of specific appropriation for this Agreement, from year to year not to exceed the maximum renewal period or term as set forth in the Agreement.

Accounting. During the period of this Contract, the Contractor shall maintain books of accounts of its expenses and charges in connection with this Contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by the Contractor.

Correction Period. Contractor hereby expressly guarantees the aforesaid Services as to workmanship and quality of materials used in connection herewith for a term of one (1) year, commencing on the date of final acceptance by the City, and binds itself, its successors or assigns, to make all repairs or replacements which may become necessary within said period due to construction defects and nonconformity with the City specifications or contract. The Contractor warrants to the City that all materials and equipment furnished under the Contract and incorporated in the Work will be new unless otherwise specified, and that all Services will be of good quality, free from faults and defects and in conformance with the Contract. The Contractor's general warranty and any additional or special warranties are not limited by the Contractor's obligations to specifically correct defective or nonconforming Services set forth herein, nor are they limited by any other remedies provided in the Contract.

Request for Proposals. If the City issued a request for proposals in connection with the Services, such request for proposals and the proposal of the Contractor in response thereto are incorporated herein by reference and made a part of this Contract. In case of any conflicts between the request for proposals and the executed Contractor Services Contract or proposal of the Contractor, the requirements of the City's Request for Proposal and this executed Contract shall control and supersede unless a change thereto is specifically stated in this Contract (including Exhibit A, "Scope of Services").

Project Records and Work Product. The Contractor shall provide the City with copies of all documents pertinent to the Services which shall include, without limitation, reports, correspondence, meeting minutes, and originals of all deliverables. The City shall own all right, title and interest, including without limitations, all copyrights and intellectual property rights, to all documents and Work Product of the Contractor created in performance of or relating to this Contract. Contractor agrees to take all steps reasonably requested by the City to evidence, maintain, and defend the City's ownership rights in the Work Product.

Site Operations. Where appropriate, the City will arrange for right of entry to any property at the request of the Contractor for the purpose of performing studies, tests and evaluations in connection with the Services.

Personnel. The Services shall be performed exclusively by the personnel of the Contractor identified in the Contractor's proposal and no other personnel of the Contractor shall perform any of the Services without the express written approval of the City.

Representations. Contractor agrees that it has not relied on any representations or warranties of the City, oral or written, other than expressly identified in this Contract. The parties agree the Contract represents the entire agreement between the parties.

Governing/Choice of Law. This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws.

Other Special Provisions. There are no additional special provisions set forth in the Contractor Services Agreement.

Exhibit A



Santa's Elves Holiday Lighting & Decor, LLC

562 High Avenue | St. Louis, Missouri 63126
314-899-9997 | info@santaselvesstl.com | <https://santaselvesstl.com/>

RECIPIENT:

Twin Oaks Park

1381 Big Bend Road
Ballwin, Missouri 63021

SERVICE ADDRESS:

1 Twin Oaks Court
Ballwin, Missouri 63021

Quote #1411

Sent on Sep 22, 2026

Total \$8,475.00



Why Choose Santa's Elves Holiday Lighting & Decor?

At Santa's Elves Holiday Lighting & Decor, we take great pride in providing exceptional value, professional service, and a client experience that feels transparent from start to finish.

What our service includes:

- Complimentary Design & Proposal
- Premium Products Installed
- Professional Installation By Trained Technicians
- Unlimited Free Service Calls During The Season
- January Takedown (Pending Weather)
- Storage Of All Products
- Off Season Maintenance

Thank you! We look forward to earning your business!

Product/Service	Description	Qty.	Unit Price	Total
Timer Options (Please select one option below)				



Santa's Elves Holiday Lighting & Decor, LLC

562 High Avenue | St. Louis, Missouri 63126

314-899-9997 | info@santaselvesstl.com | <https://santaselvesstl.com/>

Product/Service	Description	Qty.	Unit Price	Total
				Not included
Photocell Timer (Default/Recommended)	Photocell Timers Can Run For 2, 4, 6, 8 Hours After Dark OR They Can Run From Dusk To Dawn - Our Default Setting Is 8 Hours - If You Want A Different Option Then Please Let Us Know	1	\$0.00	\$0.00
				Not included
Digital Timer	Digital Timers Can Be Set To Run From/To Specific Times - Our Default Run Time Is 4pm To 1am - If You Want A Different Option Then Please Let Us Know	1	\$0.00	\$0.00
Timeline For Installation (Please select one option below)				
				Not included
Anytime Before November 1st		1	\$0.00	\$0.00
				Not included
Anytime After Thanksgiving, But Before 12/10		1	\$0.00	\$0.00
				Not included
Anytime Before December 1st		1	\$0.00	\$0.00
C9 Warm White LEDs	Installation Of C9 LED Bulbs With Green Cord - Color Choice: WARM WHITE - Installed Around Perimeter Of Gazebo Roofline & Ridge Lines On Top Of Gazebo	1	\$600.00	\$600.00*
C9 Warm White LEDs	Installation Of C9 LED Bulbs With Green Cord - Color Choice: WARM WHITE - Installed Around Perimeter Of Pavilion Roofline & Ridge Lines On Top Of Pavilion	1	\$450.00	\$450.00*



Santa's Elves Holiday Lighting & Decor, LLC

562 High Avenue | St. Louis, Missouri 63126
314-899-9997 | info@santaselvesstl.com | https://santaselvesstl.com/

Product/Service	Description	Qty.	Unit Price	Total
C9 Warm White LEDs	Installation Of C9 LED Bulbs With Green Cord - Color Choice: WARM WHITE - Installed Around Perimeter Of Bathroom Roofline & Ridge Lines On Top Of Bathroom	1	\$450.00	\$450.00*
C9 Warm White LEDs	Installation Of C9 LED Bulbs With Green Cord - Color Choice: WARM WHITE - Installed Around Perimeter Of Pavilion By Playground & Ridge Lines On Top Of Pavilion	1	\$350.00	\$350.00*
Mini 5mm LED Lights	Installation Of 5mm Mini LED Lights - Color Choice: WARM WHITE - (240) 25' Strands - Installed On Designated Shrubs & Trees Around Inside Perimeter Lake	240	\$25.00	\$6,000.00*
Mini 5mm LED Lights	Installation Of 5mm Mini LED Lights - Color Choice: WARM WHITE - (25) 25' Strands - Installed On Top Railing Of Fencing That Wraps Around To West Side Of Gazebo	25	\$25.00	\$625.00*

* Non-taxable

Total **\$8,475.00**

** PLEASE MAKE CHECKS PAYABLE TO - SANTA'S ELVES HOLIDAY LIGHTING **

Installation, Take Down, Storage, No Service Call Fees; We Never Charge For Repairing Or Replacing Our Products - All Lights Are Set Up On A Timer - All Products Are Owned & Maintained By Santa's Elves Holiday Lighting

This Quote Is Valid For 30 Days - After That It Is Subject To Change

Signature: _____ Date: _____

Exhibit B

**AFFIDAVIT OF PARTICIPATION IN
FEDERAL WORK AUTHORIZATION PROGRAM**

Comes now _____ as _____ first being duly sworn, on my oath,
(name) (office held)
affirm _____ ("Contractor") is enrolled and will continue to participate in a
(company name)
federal work authorization program in respect to employees that will work in connection with the
contracted services related to _____ and any incidental items
(describe project)
associated with this work for the duration of the contract, if awarded, in accordance with Section
285.530.2, Revised Statutes of Missouri. I also affirm that the Company does not and will not
knowingly employ a person who is an unauthorized alien in connection with the contracted services
for the duration of the contract, if awarded. Attached to this affidavit is documentation of the
Company's participation in a federal work authorization program.

**(ATTACH DOCUMENTATION SHOWING THAT COMPANY PARTICIPATES IN FEDERAL WORK
AUTHORIZATION PROGRAM. ALSO ATTACH PROOF OF LAWFUL PRESENCE, AS PROVIDED IN
THE GENERAL CONDITIONS)**

***In Affirmation thereof, the facts stated above are true and correct (The undersigned
understands that false statements made in this filing are subject to the penalties provided
under Section 575.040, RSMo).***

Signature (person with authority)

Printed Name

Title

Date

State of Missouri)

)

ss.

County of _____)

)

Subscribed and sworn to before me this ____ day of _____, 2026.

My commission expires:

Notary Public



UHY LLP

Two Westbury Drive
St. Charles, MO 63301
(636) 946-2800
uhy-us.com

March 1, 2026

Honorable Mayor and Board of Aldermen of
City of Twin Oaks, Missouri
1393 Big Bend Road, Suite F
Twin Oaks, MO 63021

We are pleased to confirm our understanding of the services we are to provide for City of Twin Oaks for the year ended December 31, 2025.

Audit Scope and Objectives

We will audit the financial statements of governmental activities, each major fund, and the aggregate remaining fund information and the disclosures, which collectively comprise the basic financial statements of City of Twin Oaks as of and for the year ended December 31, 2025. Accounting standards generally accepted in the United States (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Twin Oaks' basic financial statements. Such information although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statement in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Twin Oaks' RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for the consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with the sufficient evidence to express an opinion or provide any assurance. The following RSI is required by the U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures but will not be audited.

1. Management's discussion and analysis
2. Budgetary comparison schedules
3. Schedule of Changes In Net Pension Liability and Related Ratios
4. Schedule of Employer Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies City of Twin Oaks' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditors' report on the financial statements:

1. Budgetary Comparison Schedules

2. Combining Balance Sheet
3. Combining Statement of Revenues, Expenditures and Changes in Fund Balance

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If based on the work performed, we conclude that an uncorrected material misstatement of the other exists, we are required to describe it in our report.

1. Transmittal letter
2. Statistical information

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct or material effect on the financial statements. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that comes to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conduct, based on the audit evidence obtained, whether there are conditions or events considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

The audit documentation for this engagement is the property of UHY LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available pursuant to authority given to it by law or regulation. In the event UHY LLP is requested pursuant to subpoena or other legal process to produce its documents relating to this engagement in judicial or administrative proceedings to which UHY LLP is not a party, the Company shall reimburse UHY LLP at standard billing rates for its professional time and expenses, including reasonable attorney's fees incurred in responding to such requests.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk of material misstatement as part of our audit planning.

- Improper revenue recognition
- Management override of internal controls.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatements, we will perform tests of City of Twin Oaks' compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of City of Twin Oaks in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. It is your responsibility to maintain original data and records as well as the information produced by information systems. We cannot accept and have no responsibility to maintain any of your data, records, or information.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is also responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of related parties and related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented to accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

UHY will perform nonattest services in accordance with applicable professional standards. UHY, in its sole professional judgment, reserves the right to refuse to perform any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. The Company must make all decisions with regard to nonattest services.

Engagement Administration, Fees, and Other

We understand you will reconcile all balance sheet accounts and provide the underlying documents and ledgers to support those balances. We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices selected by us for testing.

Allen Schulte is the engagement partner/principal and is responsible for supervising the engagement and signing the reports. We expect to begin our audit on March 30, 2026

"UHY" is the brand name under which UHY LLP and UHY Advisors, Inc. ("UHY Advisors") provide professional services. The two firms operate as separate legal entities in an alternative practice structure. UHY LLP is a licensed independent CPA firm that performs attest services. UHY Advisors, Inc. provides tax and business consulting services through subsidiary entities. UHY LLP has a contractual arrangement with UHY Advisors and its various subsidiaries pursuant to which UHY Advisors provides UHY LLP with services for which licensure as a CPA is not required. In order to avoid duplication of efforts arising out of this arrangement, we request that you consent to our sharing with UHY Advisors and UHY Advisors sharing with UHY LLP the information that may be obtained from you during the course of our engagement. Unless you indicate otherwise, your acceptance of the terms of this engagement shall be understood by us as your consent to make disclosures to UHY Advisors of confidential information that we may obtain in the course of our engagement.

UHY Advisors, Inc. and UHY LLP are U.S. members of Urbach Hacker Young International Limited (UHY International), a UK company, and form part of the international UHY network of legally independent accounting and consulting firms. Any services described herein are provided by UHY Advisors, Inc. and/or UHY LLP (as the case may be) and not by UHY International or any other member firm of UHY International. Neither UHY International nor any member of UHY International has any liability for services provided by other members.

In today's technological environment, businesses and individuals are continuously interacting through e-mail. This often involves sending data, documents and other information, including sensitive tax and financial information. Although convenient, a business or individual that chooses to exchange such information via e-mail should ensure that their e-mail server and the information stored in their system are secure. By providing your financial information to us for the preparation of your financial statement, you authorize us to send information to you (or to other authorized recipients) via the e-mail addresses that you provide. The firm is not responsible for any transmission problems or the failure of you or any authorized recipient of the information to receive the file containing the information or maintaining the confidentiality of any information transmitted via e-mail or in the possession of you or any authorized recipient.

This engagement letter and all services rendered hereunder shall be governed, construed, and enforced by the laws of the State of Missouri, without the need to resort to principles of conflicts of laws. Missouri law shall apply to any legal or equitable proceeding that shall be instituted in any way arising out of this engagement letter, any obligations contained or allegedly contained herein, and all services rendered touching or relating in any way to the obligations of this engagement letter. All parties to this engagement consent to the exclusive jurisdiction of the federal and state courts located in Missouri and, more particularly, the state court located in St. Louis County, Missouri and the federal court located in the Eastern District of Missouri.

We estimate our fees to be \$20,750. You will also be billed for travel and other out-of-pocket costs such as report production, typing, postage, etc. In addition to the services, we will assist with the preparation of the Comprehensive Annual Financial Report for Submission to the Government Finance Officers Association. This service is included in the above fee. Bills for services will be due net 20 days. A fee of 1 1/2% per month is charged on all accounts unpaid in excess of 30 days. You agree that the amount invoiced is not in dispute after 30 days of invoicing unless such dispute is received in writing prior to the end of that 30-day period. You further agree to pay all costs of collection incurred should it become necessary, to include reasonable attorney's fees, court, and related costs.

From time to time both during and after the conclusion of our engagement, we may be required to respond to subpoenas or other requests for documents, testimony or court appearances, or to otherwise take actions under compulsion of law or legal process, relating to you and/or the work we have undertaken for you as identified and described herein. In any such instance, you will be and remain responsible to compensate us for our time expended, and to reimburse us for our costs and disbursements (including attorney's fees) incurred, in complying with any such legal requirements, all in the manner described in the preceding engagement letter paragraph that addresses billing and payment.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existences of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Independence rules require us to obtain written documentation related to certain non-attest services. At your request, during the year, we may perform services for you including, but not limited to, consulting services, bookkeeping services, payroll services, tax services, profit-sharing plan services, preparation of financial statements, etc. By your signature below, you acknowledge that you are responsible for management decisions and functions. That responsibility includes designating qualified individuals with the necessary expertise to be responsible and accountable for overseeing all the services we perform, as well as evaluating the adequacy and results of the services performed. You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

Please note that it is our policy to require the master or printers' proofs be submitted to us for review if reproduction or publication (electronic or typeset) of the financial statements, or any portion of them, is intended.

Reporting

We will issue a written report upon completion of our audit of City of Twin Oaks' financial statements. Our report will be addressed to the City Council of Twin Oaks, Missouri. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

For the purposes of this engagement letter (and other letters of correspondence), transmitted copies (reproduced documents that are transmitted via photocopy, facsimile or process that accurately transmits the original) are considered documents equivalent to original documents. Signatures transmitted and received via facsimile, .pdf format, e-mail, or an electronic signature platform will be treated for all purposes of this engagement letter (and other letters of correspondence) as original signatures and will be deemed valid, binding and enforceable by and against all parties.

We appreciate the opportunity to be of service to City of Twin Oaks and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

UHY LLP

RESPONSE:

This letter correctly sets forth the understanding of City of Twin Oaks, Missouri.

Officer signature:

Title:

Date:

March 1, 2026

RESOLUTION No. 2024-14

**A RESOLUTION EXERCISING THE CITY'S OPTION TO
EXTEND ITS CONTRACT WITH THE BRAIN MILL FOR A
PERIOD OF ONE YEAR AND AUTHORIZING THE CITY
CLERK TO COMMUNICATE SUCH ACTION.**

WHEREAS, on September 1, 2021, the City of Twin Oaks (the "City") and The Brain Mill, Inc., ("Brain Mill") entered an agreement for Brain Mill to provide the City with information technology services (the "Contract," incorporated herein by reference); and,

WHEREAS, the Contract provided for the Contract to be extended in writing at the City's option for up to three, 1-year terms; and,

WHEREAS, the City wishes to exercise the option the extend the Contract until August 31, 2025; and,

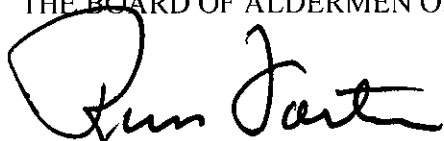
WHEREAS, to that end, the Board of Aldermen desires to authorize the City Clerk to inform Brain Mill of the extension.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF
THE CITY OF TWIN OAKS, MISSOURI, AS FOLLOWS:**

Section 1. The Board of Aldermen hereby approves the extension of the Contract with Brain Mill from September 1, 2024, to August 31, 2025, and the City Clerk is hereby authorized to inform Brain Mill in writing of the City's exercise of its option by copy of this Resolution.

Section 2. This Resolution shall be effective upon its passage by the Board of Aldermen and execution by the Mayor.

THIS RESOLUTION WAS PASSED AND APPROVED THE 7th DAY OF AUGUST 2024, BY
THE BOARD OF ALDERMEN OF THE CITY OF TWIN OAKS, MISSOURI.



Russ Fortune, Mayor

Attest:



April Milne, City Clerk

Brian Mehl
The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108

Via email: bmehl@thebrainmill.com

Dear Mr. Mehl:

Pursuant to Section 4 of the professional services contract for IT service dated September 1, 2021, and incorporated into Resolution No. 2024-14 dated August 7, 2024, this letter will confirm that the City of Twin Oaks wishes to exercise the third renewal term beginning September 1, 2024, and ending August 31, 2025, at a monthly rate of \$1,030.00.

The contract and Resolution 2024-14 have been attached for your reference. Please indicate your agreement with these terms for IT services by signing at the bottom and returning to me.

Sincerely,

April Milne,
City Clerk

Agreed to and accepted:

The Brain Mill, Inc.

By: _____

Date: _____

City of Twin Oaks, Missouri

PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT, made and effective as of September 1, 2021, by and between the **City of Twin Oaks**, a municipal corporation hereinafter referred to as City, and **The Brain Mill, Inc.**, a Missouri Corporation, hereinafter referred to as "Consultant," with a corporate address of 4946 Washington Blvd, St. Louis, MO 63108.

WITNESSETH: That the parties hereto for the considerations hereinafter set forth agree as follows:

I. SCOPE OF SERVICES

Consultant services are necessary for City for the following: *Twin Oaks – Information Technology Services*.

Except as expressly specified herein, Consultant hereby agrees to provide all of the supervision, labor, technical services, facilities, and materials to provide all the services and do all the things necessary to provide the City with information technology services, including remote monitoring and anti-virus support for the City's PCs, providing email accounts, servicing security cameras, providing online storage, technology and software security services, on-site backup of server, password management, network phone and video conferencing support, and other general IT support, all of which services are more particularly described in the Information Technology Services Proposal dated July 29, 2021 (the "Proposal"), attached as **Exhibit A** to the General Conditions incorporated herein (hereinafter referred to as the "Services").

The Services shall be provided by Consultant in accordance with all the provisions of the Contract and attached **City of Twin Oaks General Conditions** for the Services which are incorporated herein by reference, and which terms shall prevail over any conflicting terms that may otherwise be adopted herein as part of any attachment.

II. COMPENSATION

A. Basic Compensation. The City hereby agrees to pay the Consultant on a monthly basis for the Services as set forth below and in the Proposal:

Monthly Items	Qty	Price	Ext
Basic PC Management w/ Enhanced Security 2021 - Includes unlimited support for all existing network operations	6	\$150.00	\$900.00
Email account with Contact Sharing	13	\$10.00	\$130.00
Monthly Total			\$1,030.00

B. Additional Compensation. Any hardware or overage hours delivered in the previous month will be included on the monthly invoice. Additional years will be adjusted up to max of 5% per year unless there is a sufficient shift in support requirements which then documentation will be supplied, and new pricing provided.

III. TIME AND MANNER OF PAYMENTS

All invoices complete with necessary support documentation shall be submitted to the City and payment shall be made by City within thirty (30) days of receipt of an invoice received after

satisfactory performance of the Services for the fees, prices, rates, or schedule of values set forth in the Proposal.

IV. TERM; OPTION TO EXTEND; AMENDMENT

The initial term of the Agreement shall be from September 1, 2021, to August 31, 2022, and upon the expiration of the initial term may be extended in writing at the City's option for up to three, 1-year terms, the first of which would commence on September 1, 2022, and ending August 31, 2023 (the "First Renewal Term"), subject to the right of either party to termination as set forth in the General Conditions. The cost of services charged by Consultant for the First Renewal Term shall be as provided in the Proposal. At the expiration of the First Renewal Term or any subsequent renewal term, the cost of services charged by Consultant shall be as set forth in the Proposal unless otherwise mutually agreed by the parties in writing for the second and/or third Renewal Terms. The Contract may be amended by the parties in writing.

V. COUNTERPARTS

This Agreement may be executed in one or more counterparts each of which shall be deemed an original and all of which shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the effective date of Contract first above written.

THE BRAIN MILL, INC.,

City of Twin Oaks, Missouri

By: _____

By: _____

Title _____

Mayor

Date: _____

Date: _____

ATTEST: _____

City Clerk

**CITY OF TWIN OAKS
CONSULTANT/PROFESSIONAL SERVICES AGREEMENT
GENERAL CONDITIONS**

Independent Contractor. The Consultant shall be and operate as an independent contractor in the performance of this Contract. The Consultant shall have complete charge of the personnel engaged in the performance of the Services, and all persons employed by the Consultant shall be employees of said Consultant and not employees of the City in any respect.

Compliance with Laws. The Consultant shall comply with all applicable City ordinances and other laws and regulations, Federal, State, and any political subdivision thereof, including but not limited to, unemployment and workers' compensation, occupational safety, equal employment and affirmative action and wage and price laws insofar as applicable to the performance of the Contract. Specifically, Consultant shall comply with the following state law requirements:

- **Work Authorization Program.** If the Contract is for services expected to cost more than \$5,000.00, the Consultant shall comply with Section 285.530 RSMo., pertaining to enrollment and participation in a federal work authorization program (as defined therein) and shall provide verification through an affidavit (attached as **Exhibit B**) that the Consultant (1) does not knowingly employ any person who is an unauthorized alien in connection with the Contract and (2) is enrolled in a federal work authorization program and provide documentary proof thereof. The affidavit shall contain the notarized signature of the registered agent, legal representative or corporate officer of the business entity including but not limited to the human resources director or their equivalent.
- **Proof of Lawful Presence.** Section 208.009 RSMo., requires that all applicants at the time of application for any contract provided by a local government provide "affirmative proof that the applicant is a citizen or a permanent resident of the United States or is lawfully present in the United States." Consultant's affirmative proof must be established through (i) a Missouri driver's license, (ii) any "documentary evidence recognized by the department of revenue when processing an application for a driver's license," or (iii) "any document issued by the federal government that confirms an alien's lawful presence in the United States." §208.009.3.

Subcontracts. The Consultant shall not subcontract any of the Services to be performed by it hereunder without the express written consent of the City. In addition, this Contract shall not be assigned by the Consultant.

Indemnification. To the fullest extent permitted by law, the Consultant agrees to defend with counsel selected by the City, and indemnify and hold harmless the City, its officers, engineers, representatives, agents and employees from and against any and all liabilities, damages, losses, claims or suits, including costs and attorneys' fees, for or on account of any kind of injury to person, bodily or otherwise, or death, or damage to or destruction of property, or any other circumstances, sustained by the City or others, arising from Consultant's breach of the Contract or out of services and operations performed hereunder by the Consultant, including the City's reliance on or use of the services or products provided by the Consultant under the terms of this agreement. The Consultant shall not be liable for any loss or damage attributable solely to the negligence of the City. To the extent required by law to enforce this provision, Consultant agrees that this indemnification requires Consultant to obtain insurance in amounts specified herein and that Consultant has had the opportunity to recover the costs of such insurance in the Compensation set forth in this Agreement.

Insurance. The Consultant shall obtain and maintain for itself during the term of the Project and the Consultant/Professional Services Agreement liability insurance coverage of at least \$2,000,000 aggregate and \$450,000 per occurrence or as maybe provided in the Agreement. Insurance policies providing required coverages shall be with companies licensed to do business in the State of Missouri and rated no less than AA by Best or equivalent. All costs of obtaining and maintaining insurance coverages are included in the Bid Amount and no additional payment will be made therefor by the City.

In addition, the Consultant and all subcontractors shall provide Worker's Compensation Insurance in at least statutory amounts for all workers employed for the Services. Before commencing any Services, the Consultant shall provide to the City certificates of insurance evidencing the issuance and maintenance in force of the coverages required by this paragraph and bearing an endorsement precluding cancellation of or change in coverage without at least thirty (30) days written notice to the City. Any self-insurance or deductible above \$50,000.00 is not permitted. The City may waive any insurance coverages or amounts required to be carried by the Consultant under this paragraph when the City deems such waiver to be in the interest of the public health, safety, and general welfare.

NOTHING HEREIN SHALL BE CONSTRUED AS A WAIVER OF THE CITY'S SOVEREIGN IMMUNITY UNDER SECTION 537.610.1 OR OTHERWISE. The purpose of the insurance required under this paragraph is to confirm that the Consultant has adequate insurance to cover the Consultant for tort claims that may arise out of the Services. It is not for the purchase of insurance for the City EXCEPT FOR AND ONLY TO THE LIMITED EXTENT OF any claims against the City arising out of the Consultant's Services and based upon one of the two statutory exceptions to sovereign immunity as expressly set forth in Section 537.600.1(1) and (2). To that limited extent, the City shall be named as an additional insured the policy bearing an endorsement that: "The Insurer shall not be liable to make any payment for Loss in connection with any Claim made against the City of Twin Oaks as an additional Insured that is barred by sovereign immunity, and nothing contained in this Policy shall constitute a waiver of the City's sovereign immunity."

Nondisclosure. The Consultant agrees that it will not divulge to third parties without the written consent of the City any information obtained from or through the City in connection with the performance of this Contract. Nothing herein shall preclude disclosure of information by the City.

Changes. No change in this Contract shall be made except in writing prior to the change in the Services or terms being performed. The Consultant shall make any and all changes in the Services without invalidating this Contract when specifically ordered to do so in writing by the City. The Consultant, prior to the commencement of such changed or revised Services, shall submit promptly to the City, a written cost or credit proposal for such revised Services. If the City and Consultant shall not be able to agree as to the amount, either in consideration of time or money to be allowed or deducted, it shall nevertheless be the duty of Consultant, upon written notice from the City, to immediately proceed with such alteration or change, and Consultant shall be compensated the reasonable value of such Services. No Services or change shall be undertaken or compensated for without prior written authorization from the City.

Termination. The City shall have the right to terminate the Contract at any time for any reason by giving the Consultant written notice to such effect. The City shall pay to the Consultant in full satisfaction and discharge of all amounts owing to the Consultant under the Contract an amount equal to the cost of all Services performed by the Consultant up to such termination date, less all amounts previously paid to the Consultant on account of the Contract Price. The Consultant shall submit to the City its statement for the aforesaid amount, in such reasonable detail as the City shall request, within thirty (30) days after such date of termination. The City shall not be liable to the Consultant for any damages on account of such termination for loss of anticipated future profits with respect to the remainder of the Services.

Multi-year contracts; Non-appropriation. Notwithstanding any provision herein to the contrary, the City is obligated only to make the payments set forth in the attached Contract as may lawfully be made from funds budgeted and appropriated for that purpose during the City's then current fiscal year at the discretion of the City. If no funds are appropriated or otherwise made legally available to make the required payments for this Agreement during the next occurring fiscal year (an "Event of Nonappropriation"), this Agreement will terminate at the end of the then current fiscal year as if terminated expressly. The failure or inability of the City to appropriate funds for this Agreement in any subsequent fiscal year shall not be deemed a breach of this Agreement by any party. If applicable, this Agreement may be annually renewed at each fiscal year by inclusion of specific appropriation for this Agreement, from year to year not to exceed the maximum renewal period or term as set forth in the Agreement.

Accounting. During the period of this Contract, the Consultant shall maintain books of accounts of its expenses and charges in connection with this Contract in accordance with generally accepted accounting principles and practices. The City shall at reasonable times have access to these books and accounts to the extent required to verify all invoices submitted hereunder by the Consultant.

Correction Period. Consultant hereby expressly guarantees the aforesaid Services as to workmanship and quality of materials used in connection herewith for a term of one (1) year, commencing on the date of final acceptance by the City, and binds itself, its successors or assigns, to make all repairs or replacements which may become necessary within said period due to construction defects and nonconformity with the City specifications or contract. The Consultant warrants to the City that all materials and equipment furnished under the Contract and incorporated in the Work will be new unless otherwise specified, and that all Services will be of good quality, free from faults and defects and in conformance with the Contract. The Consultant's general warranty and any additional or special warranties are not limited by the Consultant's obligations to specifically correct defective or nonconforming Services as set forth herein, nor are they limited by any other remedies provided in the Contract.

Request for Proposals. If the City issued a request for proposals in connection with the Services, such request for proposals and the proposal of the Consultant in response thereto are incorporated herein by reference and made a part of this Contract. In case of any conflicts between the request for proposals and the executed Consultant/Professional Services Agreement or proposal of the Consultant, the requirements of the City's Request for Proposal and this executed Contract shall control and supersede unless a change thereto is specifically stated in this Contract (including **Exhibit A**, "Scope of Services").

Project Records and Work Product. The Consultant shall provide the City with copies of all documents pertinent to the Services which shall include, without limitation, reports, correspondence, meeting minutes, and originals of all deliverables. The City shall own all right, title and interest, including without limitations, all copyrights and intellectual property rights, to all documents and Work Product of the Consultant created in performance of or relating to this Consultant/Professional Services Agreement. Consultant agrees to take all steps reasonably requested by the City to evidence, maintain, and defend the City's ownership rights in the Work Product.

Site Operations. Where appropriate, the City will arrange for right of entry to any property at the request of the Consultant for the purpose of performing studies, tests and evaluations in connection with the Services.

Personnel. The Services shall be performed exclusively by the personnel of the Consultant identified in the Consultant's proposal and no other personnel of the Consultant shall perform any of the Services without the express written approval of the City.

Representations. Consultant agrees that it has not relied on any representations or warranties of the City, oral or written, other than expressly identified in this Contract. The parties agree the Contract represents the entire agreement between the parties.

Governing/Choice of Law. This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Missouri, without regard to its principles of conflict of laws.

Other Special Provisions. There are no additional special provisions set forth in the Consultant/Professional Services Agreement.

EXHIBIT A
Scope of Services/Proposal

City of Twin Oaks

Information Technology Services

P R O P O S A L

July 29, 2021

The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108
Federal / State Tax ID: 43-1834015

The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108
(314) 454-0348

PROPOSAL
Twin Oaks – Information Technology Services
July 29, 2021

GOAL

The goal of this proposal is to provide encompassing Information Technology Services for the City of Twin Oaks.

STRATEGY

The Brain Mill, Inc. has been providing IT Services for the city since 2014. The original contract was for basic PC management and support, over the years this has evolved to a much more comprehensive and larger IT structure. Additionally, the security landscape in IT has changed dramatically. This proposal is to address these changes and ensure the city has the proper IT services it needs.

Below is a comparison between the initial contract, current operations, and additional needs. Following that is new contract pricing to ensure the City has the support and services it needs.

Initial Environment for Support – Late 2014

- 5 PCs - Remote Monitoring and Anti-Virus
- 9 Email accounts
- Less than 100gb of online storage
- Basic network management
- Relatively low internal Technology knowledge

Current – July 2021

- 6 PCs - Remote Monitoring and Anti-Virus
- 13 Email Accounts
- 8 City Hall Cameras
- 6 Park Cameras
- 6 network phones
- 8 External monitors / TVs for City Hall
- 160gb of online storage
- Updated Scanner Software
- 2014 Server computer showing its age after a few upgrades
- Much higher Technology Security Requirements

The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108
(314) 454-0348

PROPOSAL
Twin Oaks – Information Technology Services
July 29, 2021

-
- Network support to include Phone operation
 - Significantly larger square feet for wireless network
 - Network to support video conferencing
 - End User Remote Access
 - Existing personnel are much more technically savvy so when tech support is needed it is on a much higher level
 - Help support auxiliary systems like Fire / Security Alarm when things don't act right
 - Higher skilled Tech to manage entire network

Existing Significant Needs

- Password Management
- Enhanced Security Software to prevent un-authorized software
- Onsite backup Image of server
- New Server PC Hardware and setup

Existing Minor Needs

- Web Surfing Protection
- Web Credential Security
- Security Training

The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108
(314) 454-0348

PROPOSAL
Twin Oaks -- Information Technology Services
July 29, 2021

Exclusions

The following items will not be included with this proposal.

- **Replacement/New hardware**

This includes replacement parts as deemed required on a more immediate need such as a router, hard drive, monitor. Any purchases will be discussed before they are purchased.

- **Emergency Disaster Recovery**

Disaster recovery is defined as major system failure that requires immediate attention and significant effort to correct. This type of failure is considered outside the basic scope of this agreement.

- **Emergency Immediate Onsite Support – 2-hour Response Time**

This level of support requires immediate onsite support outside the previously scheduled visits. This would require other current projects to be placed on hold and a technician must travel to the client location to resolve a situation.

- **Off Hour Support**

This level of support is requested by the client to be delivered outside the normal business hours. At points The Brain Mill may at its own discretion request to work not during normal business hours however this will not be considered Off Hour Support.

The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108
(314) 454-0348

PROPOSAL
Twin Oaks – Information Technology Services
July 29, 2021

Other Considerations

Although it is unexpected, if the required hours per month are to exceed the below limits the overage will be charged accordingly. The client would be notified as the limits are being approached and efforts will be made to minimize any additional charges.

If the hours exceed 10 hours per month, then additional hours will be billed at \$120/hr.

Other Rates

Replacement hardware - Going Market Value
Emergency Disaster Recovery - \$175/hr.
Emergency Immediate Onsite Support - \$225/hr.
Off hour support - \$175/hr.
Regular Hourly rate - \$120/hr.

The Brain Mill, Inc. will invoice the client monthly for the fixed rate discussed and any additional hardware or services provided. Payment terms are net 30 days. Overdue accounts are subject to 3% APR.

Upon completion of the project all documentation and equipment will be turned over to the client.

General response time is 4-8 hours (in most all cases response times are much faster). Delivery of services are coordinated with the client to minimize downtime.

Brian Mehl
The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108

Via email: bmehl@thebrainmill.com

Dear Mr. Mehl:

Pursuant to Section 4 of the professional services contract for IT service dated September 1, 2021, and incorporated into Resolution No. 2024-14 dated August 7, 2024, this letter will confirm that the City of Twin Oaks wishes to exercise the third renewal term beginning September 1, 2024, and ending August 31, 2025, at a monthly rate of \$1,030.00.

The contract and Resolution 2024-14 have been attached for your reference. Please indicate your agreement with these terms for IT services by signing at the bottom and returning to me.

Sincerely,

April Milne,
City Clerk

Agreed to and accepted:

The Brain Mill, Inc.

By: _____

Date: _____

Brian Mehl
The Brain Mill, Inc.
4946 Washington Blvd.
St. Louis, MO 63108

Via email: bmehl@thebrainmill.com

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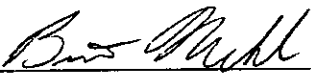
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Sincerely,

April Milne,
City Clerk

Agreed to and accepted:

The Brain Mill, Inc.

By: 

Date: 7/31/24

Administrative Updates

- Re-open park pavilion rentals for the remainder of 2026?
- Community room rentals not available in November and December due to staff availability
- Need to schedule Board CIP and budget workshop
- Staff performance reviews being conducted this week and next
- Blood Drive scheduled for October 12, noon to 4 pm
- Call for Photos for the 2027 Calendar went out last week
- Requesting staff "congratulatory holiday" for Friday, October 16

Project Status Updates

Park Lighting Upgrade Project

- Failed STL County inspection - conduit used not UL rated
- City was not present for County inspections, despite repeated requests that we be notified when inspections were scheduled
- Have requested a follow up on site meeting with City Staff, electrical contractor and County inspectors so we can clearly understand the issue

Park Construction Project

- Essentially complete; successful ribbon cutting on Sept. 30
- Jake conducting final walk through with fence company
- Have received lots of positive feedback

Park Access Pedestrian Improvement Project (park grant - construction spring 2027)

- BFA finalizing plans and bid documents

Meramec Station Sidewalk Connector (TAP Grant)

- Engineering funds approved
- GBA working on initial surveying