

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF ALDERMEN OF TWIN OAKS,
TWIN OAKS CITY HALL
ST. LOUIS COUNTY, MISSOURI
WEDNESDAY, JULY 15, 2026**

Mayor Fortune called the meeting of the Twin Oaks Board of Aldermen to order at 6:30 p.m.
Roll Call was taken:

In Attendance:

- Alderman Lisa Eisenhauer
- Alderman Joe Krewson
- Alderman Jim Crawford
- Alderman Tim Stoeckl
- Mayor Russ Fortune

Also Present:

- April Milne, Administrator/City Clerk
- Paul Rost, City Attorney
- Dave Watson, City Financial consultant

APPROVAL OF THE AGENDA

Mayor Fortune asked for a motion to approve the agenda.

- **Motion:** To approve the agenda.
- **Moved by:** Alderman Stoeckl
- **Seconded by:** Alderman Crawford
- **Vote:** Motion approved by unanimous voice vote.

VENDER PRESENTATION

Insurance Broker **Bill Wittenberg** reviewed the City's current cyber insurance coverage and presented a proposal for a more comprehensive policy.

The enhanced policy would provide \$1 million in cyber liability coverage, including protection against ransomware, payment fraud, website-related cyber incidents, and incident response services such as forensic investigations, legal assistance, and public communications. The proposed coverage would increase the annual premium by \$755.

Alderman Jim Crawford emphasized the importance of ransomware protection and the availability of professional response services. Mr. Wittenberg confirmed that the insurance carrier would provide the necessary support throughout the recovery process.

CITIZEN COMMENTS

No Citizen Comments.

APPROVAL OF THE CONSENT AGENDA

Mayor Fortune asked for a motion to approve the Consent Agenda consisting of the Regular Meeting Minutes from June 24, 2026, Work Session Meeting minutes from June 24, 2026, Bills List from June 20 to July 10, 2026, Credit Card statement for June 2026 and the Annual Report to the Board-2026 board compliance.

- **Motion:** To approve the consent agenda.
Moved by: Alderman Eisenhower
Seconded by: Alderman Krewson
Vote: Motion approved by unanimous voice vote.

REPORT OF COMMITTEES/COMMISSION/CONTRACTORS

Financial Report: City Financial Consultant Dave Watson presented the June 2026 financial report, noting that the City's financial position remains strong, with fund balances continuing to grow through the first half of the year.

Mr. Watson reported that revenues continue to increase, led by strong sales tax and merchant license collections. Expenditures were higher than last year, primarily due to capital improvement projects and increased insurance premiums. He also noted that administrative expenses were up, while road expenditures were lower because of reduced landscaping costs.

Overall, Mr. Watson stated that the City's revenues and expenditures remain on track with the 2026 budget. He projected a year-end fund balance of approximately \$2.6 million and noted that sales tax revenues continue to trend upward.

Police Report: Officer John Wehner presented the July Police Report, providing an overview of police activity, including radio calls, written reports, traffic stops, reported crimes, and motor vehicle accidents.

Officer Wehner also reviewed the City's July 3rd Fireworks Celebration, noting that the event was well managed with no significant incidents. He said that attendance appeared to be slightly lower than in previous years, likely due to the extreme heat, but overall, the event ran smoothly.

Park Committee Report: Assistant City Clerk Paula Dries provided an update on the Park Committee and reviewed the July 3rd Fireworks Celebration. She reported that the DJ received positive feedback and is interested in returning next year. The only issue noted was FM radio interference, which will be addressed by changing channels for next year's event.

She also shared that the committee began discussing potential locations for a Veterans Memorial and will continue those discussions in August while also planning future park events.

OLD BUSINESS

No Old Business

NEW BUSINESS

Resolution No. 2026-16: A Resolution of the Twin Oaks Board of Aldermen Approving Cyber Security Insurance Coverage for 2026-2027. Administrator/City Clerk April Milne read Resolution No. 2026-16.

- **Motion:** To approve Resolution No. 2026-16
Moved by: Alderman Stoeckl
Seconded by: Alderman Eisenhauer
Vote: Motion approved by unanimous voice vote.

Resolution No. 2026-17: A Resolution Approving an Engineering Services Agreement with George Butler Associates, inc. (GBA) for the TAP-4900(655) Meramec Station Road Sidewalk Project and Authorizing the Mayor to Execute the Agreement. Administrator/City Clerk April Milne read Resolution No. 2026-17. Mayor Fortune explained that the resolution authorizes an engineering services agreement with George Butler Associates (GBA) for the TAP Meramec Station Road Sidewalk Project.

- **Motion:** To approve Resolution No. 2026-17
Moved by: Alderman Crawford
Seconded by: Alderman Krewson
Vote: Motion approved by unanimous voice vote.

DISCUSSION ITEMS

No Discussion Items.

ATTORNEY'S REPORT

City Attorney Paul Rost informed the Board of a change to the municipal election filing period due to new state legislation. He explained that candidate filing will now open on December 15, 2026, to avoid conflicts with the holiday season, and noted that the City's code will be updated by November to reflect the change.

PUBLIC WORKS REPORT

Public Works Report: Public Works Supervisor Jake Kemper reported that playground repairs are scheduled to begin on Thursday, July 16, with the playground remaining closed through the weekend. Residents have been notified through social media and posted signage.

He also updated the Board on recent cleanup completed by Omni Tree Service, ongoing maintenance projects at City Hall and throughout the city, and the progress of the Phase 2 park lighting project. He noted that a final inspection had been completed and a punch list was provided to the contractor, with final payment being withheld until all items are addressed.

He also discussed replacing a faded "No Parking" sign on Crescent Avenue and reviewed ongoing challenges with code enforcement. Staff are evaluating changes to streamline the property maintenance process, including using door tags for initial notices and revisiting the City's tall grass standards. Recommendations will be presented to the Board at a future meeting.

ADMINISTRATOR/CLERK REPORT

Administrator/City Clerk Report: Administrator/City Clerk April Milne reported that Twin Oaks will serve as a polling location for the August 4, 2026, Primary Election.

She also announced that the American Red Cross will host a blood drive at City Hall on July 23. She announced to the Board that City Hall will be closed on July 24 because of scheduled staff absences, with advance notice provided to residents.

She provided an update on the Phase 2 park lighting project, noting that technical issues and contractor delays continue to impact progress. Final payment will not be made until the project is completed to the Board's satisfaction.

She also shared that upcoming park improvements, including playground surfacing, asphalt overlay work, and tennis court renovations, are expected to begin as contractors become available. During construction, the park will remain open, but reservations will continue to be suspended. She concluded by reporting that bid documents for the City's park grant improvements are progressing and remain on schedule for completion before the end of the year.

Administrator/City Clerk Milne concluded her report by discussing adjustments to the upcoming Board meeting schedule. Due to conflicts with Board members and staff, the August 19, 2026, meeting will be moved to August 26, 2026. September 2, 2026, meeting will also be moved to September 9, 2026. The Board will determine at that meeting whether an additional meeting will be needed later in September.

MAYOR AND ALDERMEN COMMENTS

Alderman Eisenhauer praised the July 3rd Fireworks Celebration, complimenting the staff on the efficient cleanup efforts and noting the positive feedback received from residents.

Alderman Crawford asked about the possibility of using a local cleaning service for City facilities. Administrator/City Clerk Milne reported that a quote had been obtained and that the City's current provider remains the more cost-effective option.

Alderman Stoeckl suggested inviting local veterans to future Park Committee meetings as part of the discussions regarding the Veterans Memorial planning.

Mayor Fortune inquired about the City's emergency tree contract. He stated that he had called and left messages with Omni following a storm and never received a call back. Public Works Supervisor Jake Kemper said he will follow up with Omni.

Mayor Fortune reviewed the City's Bereavement Policy, noting that the current policy provides three days of leave for the loss of an immediate family member. He recommended increasing the allowance to five days to better align with policies used by other municipalities. Mayor Fortune also requested a one-time exception of an additional five days for a current bereavement need and asked the Board to consider revisiting the City's policy.

- **Motion:** To review the City's Bereavement Policy and approve a one-time exception for the current need.

Moved by: Alderman Eisenhauer

Seconded by: Alderman Stoeckl

Vote: Motion approved by unanimous voice vote.

FINAL CITIZEN COMMENTS

No citizen comments.

ADJOURNMENT

There being no further business, Mayor Fortune asked for a motion to adjourn the regular meeting.

Motion: To adjourn the meeting

Moved by: Alderman Krewson

Seconded by: Alderman Crawford

Vote: Motion approved by three a unanimous voice vote

The regular meeting was adjourned at 7:23 p.m.

Drafted By: _____
Paula Dries
Assistant City Clerk

Date of Approval: _____

ATTEST:

April Milne
City Administrator/Clerk

Russ Fortune,
Mayor

City of Twin Oaks							
Bills and Applied Payments							
July 11, 2026 to July 31, 2026							
Check No.	Billing Name	Invoice Date	Memo/Description	Invoice No.	Bill Amt	Check Amt	Payment Date
13575	Kirkwood Trading Company	7/8/2026	TO logo polo shirts	26-339	\$276.00	\$276.00	8/5/2026
13576	Gateway YOGA	7/9/2026	July invoice for Yoga classes	July invoice	\$400.00	\$400.00	8/5/2026
13577	Omni Tree Service, Inc	7/13/2026	dead tree and limb removal in Twin Oaks Park	36790	\$4,280.00	\$4,280.00	8/5/2026
13578	Lake Management Services, Inc.	7/6/2026	upper and lower pond treatment	20335	\$434.00	\$434.00	8/5/2026
13579	TruGreen	7/6/2026	lawn care for city hall	228268711	\$98.79	\$98.79	8/5/2026
13580	St. Louis County Treasurer	7/5/2026	occupancy inspection for 118 Crescent Rd	T07052600055004	\$95.50		8/5/2026
		7/12/2026	occupancy inspection for apt 505, 210, 222	T07122600055003	\$225.00		8/5/2026
		6/14/2026	occupancy inspection for apt 214, 215, 107, 1531 BT	T06142600055003	\$320.50		
		6/21/2026	occupancy inspection for 840 1st street	T06212600055004	\$95.50		
		7/19/2026	occupancy inspection for apt. 113, 331	T07192600055003	\$150.00	\$886.50	8/5/2026
13581	Paula Dries	7/17/2026	reimbursement for battery		\$8.71	\$8.71	8/5/2026
13582	Rothe Heating & Cooling	7/20/2026	replacement of water heater expansion tank	24840	\$312.00	\$312.00	8/5/2026
13583	Alternative Rain Irrigation Service	6/18/2026	irrigation repairs and maintenance in Twin Oaks Park	24341	\$554.80	\$554.80	8/5/2026
13584	UHY LLP	5/31/2026	audit invoice for Dec 31, 2025-administrative fee	550468749	\$14,485.08	\$14,485.08	8/5/2026
13585	Americas Parking Remarking	7/23/2026	new "do not enter" sign	26-2110	\$97.80	\$97.80	8/5/2026
13586	K&K Supply Inc	7/22/2026	concreate repair	534366	\$336.89		
			concreate repair	574245-000	\$288.89	\$625.78	8/5/2026
13587	DEKA Services	7/16/2026	repairs to HVAC system	49460657	\$602.25	\$602.25	8/5/2026
13588	St. Louis County Treasurer	7/1/2026	reissue check for police services	172573	\$13,723.93	\$13,723.93	8/5/2026
13589	St. Louis County Treasurer	7/1/2026	reissue check for court	172605	\$14.75	\$14.75	8/5/2026
13590	Precision Poured Rubber LLC	6/8/2026	playground resurfacing	1105	\$6,400.00	\$6,400.00	8/5/2026
13591	Engelmeyer & Pezzani, LLC	5/31/2026	assistant attorney fees for May	1640	\$495.00		
		4/30/2026	assistant attorney fees for April	1639	\$522.00	\$1,017.00	8/5/2026
ACH	Basys	7/10/2026	invoice for July credit card services	MI10240149	\$15.00	\$15.00	7/13/2026
Autopay	MSD	7/9/2026	Service dates: 05-31 to 06-30-city hall	1219399-1	\$67.47	\$67.47	7/30/2026
Autopay	Missouri American Water	6/23/2026	service dates: 05-22 to 06-19-1312 irrigation	5681	\$872.33	\$872.33	7/15/2026
Autopay	Missouri American Water	6/23/2026	service dates: 05-22 to 06-19-park fire service	8944	\$2.18	\$2.18	7/15/2026
Autopay	Missouri American Water	6/23/2026	service dates: 05-22 to 06-19-park water	8845	\$2,492.98	\$2,492.98	7/15/2026
Autopay	Missouri American Water	7/2/2026	service dates: 07-02 to 08-03-park fire hydrant	9022	\$42.87	\$42.87	7/24/2026
Autopay	Missouri American Water	6/18/2026	service dates: 05-20 to 07-17-50 Crescent	6457	\$20.33	\$20.33	7/10/2026
Autopay	Missouri American Water	6/16/2026	service date 06-16 to 07-15-derbyshire irrigation	6868	\$1,216.55	\$1,216.55	8/7/2026
Autopay	Missouri American Water	6/17/2026	service date 06-16 to 07-15-city hall	7767	\$55.45	\$55.45	8/10/2026
Autopay	Missouri American Water	6/17/2026	service date 06-16 to 07-15-city hall irrigation	8240	\$696.56	\$696.56	8/10/2026
Autopay	Missouri American Water	7/20/2026	service date 06-18 to 07-17-50 crescent	6457	\$12.29	\$12.29	8/11/2026
Autopay	AT&T	7/6/2026	service dates: 07-07 to 08-06-AT&T		\$201.65	\$201.65	7/27/2026
ACH	Brain Mill, Inc.	7/19/2026	contracted service for IT support	222614	\$1,218.00	\$1,218.00	8/3/2026
Autopay	Verizon	7/5/2026	monthly cell phone billing	6147874915	\$149.80	\$149.80	7/28/2026
ACH	Gateway Disposal, LLC	7/31/2026	July billing for sanitation services	67X00002	\$5,783.36	\$5,783.36	8/31/2026
Autopay	MSD	7/28/2026	service dates: 05-31 to 06-30-50 Crescent	0813150-0	\$39.06	\$39.06	8/17/2026

Autopay	Spire	7/28/2026	service period 7-1 to 7-28-50 crescent	90361	\$29.87	\$29.87	8/12/2026
Autopay	Spire	7/27/2026	service period 06-25 to 07-23-city hall	3056	\$59.09	\$59.09	8/6/2026
					\$57,192.23	\$57,192.23	
			Alderman				
			Alderman				

Credit Card List
July 1 to July 31, 2026

Date	Name	Memo/Description	Amount
7/1/2026	Quickbooks	Monthly Fee-reaccuring fee for accounting program-Intuit	\$115.00
7/5/2026	Zoom	zoom workplace Pro Monthly	\$16.99
7/9/2026	Adobe	monthly charges for Adobe	\$19.99
7/15/2026	Fish Window Cleaning	city hall window cleaning	\$200.00
7/15/2026	Office Essentials	office supply order	\$115.80
7/20/2026	GFOA	certificate of achievement-2025	\$505.00
7/31/2026	Evogov	monthly charges for Webhost	\$200.00
7/21/2026	Sam's Club	hydration restock for Public Works Department	\$152.81
7/22/2026	Marco Technologies	contracted monthly charges for copier	\$97.64
7/29/2026	USPS	Certified Mailings	\$14.93
7/29/2026	Cricut	monthly subscription charge-July	\$9.99
7/19/2026	Cricut	monthly subscription charge-June	\$9.99
6/30/2026	St. Louis Composting	mulch for park	\$109.78
6/30/2026	St. Louis Composting	mulch for park	\$109.78
7/1/2026	Hobby Lobby	decoration for fireworks	\$29.58
7/3/2026	Westlake Ace Hardware	new hose	\$42.58
7/3/2026	Westlake Ace Hardware	new hose	\$32.99
7/3/2026	Schnucks	dinner for park staff	\$98.81
7/2/2026	Rocket	fuel for truck	\$68.69
7/7/2026	Westlake Ace Hardware	new chainsaw, sharpener	\$67.96
7/7/2026	Rocket	fuel for park equipment	\$29.19
7/10/2026	Westlake Ace Hardware	painting items for the 50 Crescent	\$61.73
7/13/2026	St. Louis Composting	topsoil for damage repair from pick up of porta-potties in the park.	\$18.39
7/13/2026	Valley Park Elevator	grass seed for damage repair from pick up of porta-potties in the park.	\$10.76
7/15/2026	Menards	replacement sink for back of comfort station	\$94.98
7/15/2026	Rocket	fuel for city truck	\$70.67
7/15/2026	Westlake Ace Hardware	plumbing parts for replacement sink in back of comfort station	\$27.98
7/15/2026	Westlake Ace Hardware	refund	-\$11.99
7/22/2026	Westlake Ace Hardware	bolt cutter	\$49.99
7/24/2026	Westlake Ace Hardware	bulk fasteners	\$0.68
7/24/2026	Rocket	mule fuel	\$10.69
7/24/2026	Rocket	fule for park equipment-filled two 5 gallon containers	\$40.07
		credit	-\$70.28
			\$2,351.17
		Alderman	
		Alderman	



CITY OF TWIN OAKS POLICE ACTIVITY REPORT

July 2026

Radio CFS:	38
Self-Initiated Assignments:	153
Police Reports Written:	9
Total Traffic Stops:	12

Arrests:

Felony	0
Misdemeanor	0
Summons (Arrest Notification)	0

Auto Accidents:

Injury	0
Non-Injury	6

Locations: (3) Big Bend Rd and MO Hwy 141, (2) 1393 Big Bend Rd., 1334 Big Bend Rd.

Crimes Reported:	3
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(2) Violation of Court Order – 1500 Block of Birnamwood Trail Dr. Fraud at 858 Meramec Station Rd

Patrol Bicycle Program:	25.9 hours
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Administrative Updates

- Savannah Bananas at Dairy Queen on August 20, 6:30 to 8:30 pm
- Mosquito spraying by STL County occurred on July 26
- Potential change to Twin Oaks Volunteer Appreciation party - discuss options for date change or venue change

Project Status Updates

Park Lighting Upgrade Project

- Installation and functionality issues remain
- City has been in communication with them to encourage project completion
- Voss & Brda in the park this week to start on corrective work

Park Access Pedestrian Improvement Project (park grant)

- After internal review & discussion with BFA, project construction will be postponed until early 2027
- Will lead to better bid outcomes and allow for more staff focus
- Still within timeframe of grant award

Meramec Station Sidewalk Connector (TAP Grant)

- ESC submitted to MoDOT for approval on 7/16
- Feedback received on 7/25; forwarded to GBA for revisions
- Executed contract sent to MoDOT on Friday, July 31

Park Asphalt Project

- Project underway as of Monday, August 3
- Tennis court surface removed, asphalt overlay scheduled for next week