



City of Twin Oaks

1381 Big Bend Road • Twin Oaks, MO 63021

Phone (636) 225-7873 • Fax (636) 225-6547

www.cityoftwinoaks.com

COMMERCIAL ACTIVITY PERMIT APPLICATION

This permit is subject to Park Regulations Chapter 220 of the Municipal Code. Permit is not transferable and can be revoked at any time. Permit is not final until City Office receives \$100.00 fee. Application for permit must be received 48 hours in advance of proposed activity involving less than ten (10) people, lasting for less than one (1) hour. Any permit request involving more than ten (10) people, lasting more than one (1) hour must be submitted fourteen (14) days in advance. Please read for your understanding and protection Chapter 220: Park Regulations of the Municipal Code. (Copy will be given upon submittal of application or can be viewed on our website.)

Today's Date: _____

Permit Number: _____

Applicant Name: _____

Date of Activity: _____

Company: _____

Phone Number: _____

Address: _____

Email Address: _____

RESERVATION INFORMATION

Nature of Activity: _____

Number of People Attending Your Event: _____

Hours from _____ to _____

☐ **\$100.00 Fee**

Handicapped vehicle parking is permitted in designated area adjacent to Multi-Purpose Court. Park visitors may park in designated spaces on the east side of Twin Oaks Court – not on any grassy area. Violators will be ticketed.

By signing below, applicant has read and agrees to Park Regulations Chapter 220 of the Municipal Code City of Twin Oaks. Any violation of park regulations or misrepresentation of this form may result in future park reservation rights being denied.

☐ Copy Received

Signature of Applicant

Approval/City Administrator

For Office Use Only: FEE: _____ CHK# _____ CASH: _____ CARD: _____